

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, January 24, 2012**  
**7:00 p.m. Executive Session**  
**7:30 p.m. Public Session**  
**Upper Middle School Media Center**

**AGENDA FOR REGULAR BUSINESS MEETING**

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on May 4, 2011 and January 17, 2012. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing negotiations with the Montgomery Township Education Association and items related to personnel, which include the following: appointments of personnel, leaves of absence, retirement revision, salary advancements, tuition reimbursement and sick bank matters. When the need for confidentiality no longer exists, the matter will be disclosed to the public.

RECONVENE IN OPEN SESSION

SALUTE THE FLAG

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. December 13, 2011 Executive Session Meeting
2. December 13, 2011 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. E-mail from S. Shah dated 12/31/2012 regarding diversity
2. E-mail from A. Wirsul dated 1/18/2012 regarding BOE meeting taping
3. E-mail from L. Dominick dated 1/17/2012 regarding Governor's State of the State address

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response.

SUPERINTENDENT'S REPORT

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent's Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

**1.0** ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – as attached

1. Student Care and Control/HIB Report including disciplinary actions taken by the administration
2. Teacher Absences Report
3. Fire Drill Report
4. Progress Report on Annual District Goals

1.2 Policy First Reading – Approve the following policies as a first reading:

<u>Number</u>	<u>Title</u>
6424	Emergency Contract
6472	Tuition Assistance
6660	Student Activity Fund
8505	School Nutrition

1.3 Policy Second Reading and Adoption – Approve and adopt the following policies and regulation as second and final reading:

<u>Number</u>	<u>Title</u>
0142	Board Member Qualifications, Prohibited Acts and Code of Ethics
2430	Co-curricular Activities
2431.4 & R2431.4	Prevention and Treatment of Sports-Related Concussions
5519 & R5519	Dating Violence at School

## 2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Kindergarten Readiness Program – Approve the creation of an Integrated Kindergarten Readiness Program that would enable students to attend a three-week, 5 days/week, 3 hour/day program that will help to prepare students for the Kindergarten program at OHES. There will be a mix of tuition and scholarship students.
- 2.2 Kindergarten Wrap-Around Program – Approve program allowing identified students in our kindergarten program who are struggling to attend the second half day of kindergarten in the Kid Connection program on a scholarship basis.
- 2.3 Summer Enrichment Academic Support – Approve the creation of an academic arm of the enrichment program, K-6, which will provide enrichment for students in Reading/Writing and Mathematics on a tuition or scholarship basis.
- 2.4 Summer Enrichment Program K-12 – Approve the Summer Enrichment Program for the summer of 2012. The three week courses will be offered July 9 – 27, 2012.
- 2.5 New Courses/MHS – Approve the following new courses for Montgomery High School students, replacing or enhancing existing courses:

Ceramics  
Cultural Crafts  
Gaming and Applications Development

- 2.6 Program of Studies Changes/MHS – Approve proposed changes to the MHS Program of Studies for 2012-2013.
- 2.7 Out-of-District Placement Correction – Special Education 2011/12 as follows:

The following is a correction to the placements that were rescinded and approved on the 12/13/11 agenda:

Student 009219 (not 009241) placement at Morris-Union Jointure Commission-DLC (not Hunterdon Cty ESC-West Amwell, Aide and Tuition) should be rescinded effective 11/30/11 due to a new placement at Bancroft School effective 11/10/11.

- 2.8 Out-of-District Placement – Approve the following Special Education Out-of-District placement for the 2011/12 school year:

<u>Pupil ID#</u>	<u>Class.</u>	<u>School</u>	<u>TUITION</u>			<u>Total for Year</u>
			<u>Anticipated Start Date</u>	<u>ESY</u>	<u>RSY</u>	
102363	MD	Montgomery Academy	01/09/12	NA	\$29,594.14 prorated	\$29,594.14 prorated

2.9 Consultant Approval 2011/12 – Approve the following consultant for the 2011/12 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Education, Inc.	Home/Bedside Instruction	\$47.00/hour

2.10 Trip Proposal 2012-2013 – Approve the trip proposal for the Montgomery High School Orchestra and Choir to Italy and Austria from March 19-27, 2013 in accordance with District policy.

2.11 Approval of Grant Submission – Approve the submission of a Classroom Technology Grant Program for PoleVault, WallVault and VoiceLift by Thomas DeSisto. If successful, the technology department would receive up to \$7,000 for classroom technology.

2.12 Acceptance of Donation – Accept the donation of 534 HP laptops with docking stations, keyboards and mice from Munich Reinsurance America, Inc. to be used by staff and students throughout the district.

**3.0 FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of December 31, 2011:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of December 31, 2011.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of December 31, 2011 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

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Board Secretary

\_\_\_\_\_

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of December 31, 2011 after review of the Board Secretary's and Treasurer’s monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for December – approve the monthly bills as follows:

General Operating	\$8,856,774.69
Food Services	\$150,713.31

- 3.6 Travel Reimbursement – 2011/2012 – approve the Board member and/or staff conference and travel expenses as per attached list.
- 3.7 Authorize Bidding for Goods and Services – authorize the solicitation of bids for goods and services for the 2012-2013 school year as determined by the School Business Administrator.
- 3.8 Receipt and Award of Bid – Spring Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B12-09) – Bids were received on January 18, 2012 for spring athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Leisure Sporting Goods Iselin, NJ	\$62,535.65
Metuchen Center Inc. New Brunswick, NJ	\$48,461.65
Triple Crown Sports Old Bridge, NJ	\$41,745.90
BSN Sports, Inc. Jenkintown, PA	\$36,658.68
Efinger Sporting Goods Co. Bound Brook, NJ	\$23,702.00
Pyramid School Products Tampa, FL	\$17,422.77
Riddell Elyria, OH	\$12,943.85
Longstreth Sporting Goods, LLC Parker Ford, PA	\$11,160.70
Aluminum Athletic Equipment Co. Royersford, PA	\$9,525.00
MFAC, LLC Cranston, RI	\$6,669.75
Promaxima Houston, TX	\$1,683.80
Schutt Reconditioning Easton, PA	\$1,438.61
S & S Worldwide Colchester, CT	\$1,425.96

Neff Motivation, Inc. \$187.20  
Greenville, OH

It is recommended the Board of Education reject the bids received from the following vendors; pursuant to 18A:18A-22e since the purposes or provisions or both of N.J.S.18A:18A-1 et seq. are being violated:

*Metuchen Center Inc., New Brunswick, NJ* - The low bid received for softball & baseball practice tees is being rejected because the vendor cannot supply the requested bid item. Vender substituted the bid item for a lesser quality product.

*Riddell, Flyria, OH* - The low bid received for a softball helmet holder is being rejected because the vendor cannot supply the requested bid item. Vender substituted the bid item for a lesser quality product.

*M-F Athletic Company, Crawston, RI* - The low bid received for girls spring track is being rejected because the vendor cannot supply the requested bid item. Vender bid on high jump standards when the bid specifications called for pole vault standards.

It is recommended that the Board of Education award Bid #B12-09 for spring athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	
Leisure Sporting Goods Iselin, NJ	\$13,561.15
BSN Sports, Inc. Jenkintown, PA	\$5,584.15
Triple Crown Sports Old Bridge, NJ	\$3,832.40
Metuchen Center, Inc. New Brunswick, NJ	\$2,604.88
Longstreth Sporting Goods, LLC Parker Ford, PA	\$1,027.55
Aluminum Athletic Equipment Co. Royersford, PA	\$417.60
Efinger Sporting Goods Co. Bound Brook, NJ	\$345.00
MFAC, LLC Crawston, RI	\$292.80
S & S Worldwide Colchester, CT	\$156.16

Pyramid School Products Tampa, FL	\$63.56
Riddell Elyria, OH	\$55.96

**4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda as attached.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT

4.1 PERSONNEL

**Transfers/Voluntary Reassignments (Non-Certificated Staff)**

New Position/Location	Name	Previous Position/Loc	Step	Salary	Pro-rated	Dates of Employment/Notes
.50 One on One VES MCI .50 One on One OHES LLD	Wejdan Beach	100% VES MCI				01/01/2012 – 06/30/2012
K-2 LLD	Arlene Maroli	K-2 Autism				01/01/2012 – 06/30/2012

**Leaves of Absence**

Location	Name	Position	Type of Leave	Dates of Leave/Notes
MHS	Franca Beumee	Teacher/Italian/French	Sick Bank Leave	Approval of 40 days (as needed)
VES	Kellie Cramer	Teacher/Grade 3	Sick Bank Leave	Approval of 93 days starting 01/10/2012
VES	Kellie Cramer	Teacher/Grade 3	Maternity Leave Temporary Disability Family Leave (FMLA) Anticipated Return	01/04/2012 – 05/29/2012 (paid w/benefits) 05/30/2012 – 06/30/2012 (unpaid w/benefits) 09/01/2012
OHES	Christina Richardson	Teacher/Resource Center	Maternity Leave (Revised) Temporary Disability Leave Family Leave Childrearing Leave Anticipated Return	09/01/2011 – 10/07/2011 (paid w/benefits) 10/10/2011 - 01/05/2012 (unpaid w/benefits) 01/06/2012 – 06/30/2012 (unpaid/w/o benefits) 09/01/2012
OHES	Jamie Tobolski	Teacher/LLD	Maternity Leave Family Leave (FMLA) Childrearing Leave Anticipated Return	09/01/2011 – 11/25/2011 (unpaid w/benefits) 11/28/2011 – 06/30/2012 (unpaid w/o benefits) 09/01/2013

**Tuition Reimbursement**

Location	Name	School	Semester	Credits	Reimbursed Amount	Course
UMS	Cory Delgado	Foundation for Admin.	Year 2		\$1,300.00	Leader to Leader
VES	Lynn Carro	NJ City University	Spring 2012	3	\$1,482.00	Working w/Fam w/Child w/Disabilities

**Other**

Location	Name	Position	Step	Salary/Stipend	Pro-Rated	Dates of Employment/Notes
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OHES	Jennifer Belmont	Teacher/Pre-School Hand	MA Step 8-9	\$63,010.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Lisa Bullard	Teacher/Grade 1	MA Step 8-9	\$63,010.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Lisa Castano	Teacher/Grade 2	MA Step 12-13	\$68,200.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Cynthia Cooper	Teacher/Pre-School Hand	MA Step 6-7	\$61,210.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Jamie Davison	Teacher/Resource Center	MA Step 6-7	\$61,210.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Lisa Gappa	Teacher/Remedial Math	MA Step 16	\$73,790.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Kathy Grover	Teacher/Remedial Math	MA Step 20	\$86,170.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Dawn James	Teacher/Grade 3	MA Step 12-13	\$68,200.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Jessica Kotch	Teacher/Grade 1	MA Step 8-9	\$63,010.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Fatima Mughal	Teacher/Grade 2	MA Step 6-7	\$61,210.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Heather Mullen	Teacher/Grade 2	MA Step 8-9	\$63,010.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Michelle Pender	Teacher/Kindergarten	MA+30 Step 8-9	\$67,210.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+30
OHES	Donna Potter	Teacher/Grade 3	MA Step 12-13	\$68,200.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Trevor Reeder	Teacher/Grade 1	MA+30 Step 6-7	\$65,410.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+30
OHES	Nancy Sears	Teacher/Grade 3	MA Step 16	\$73,790.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Alexa Siciliano	Teacher/Resource Center	MA+30 Step 6-7	\$65,410.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+30
OHES	Donna Steller Evans	Teacher/Art (.50%)	MA Step 9-10	\$32,778.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Diane Tucker	Teacher/Grade 1	MA Step 17	\$76,735.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Julia Santoro	Teacher/Grade 1	MA Step 14-15	\$70,945.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA

OHES	Laura Sapnar	Teacher/Kindergarten	MA Step 12-13	\$68,200.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Stephanie Shaffer-Obe	Teacher/Grade 1	MA+15 Step 12-13	\$70,300.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+15
OHES	Eric Sletteland	Teacher/Grade 1	MA+30 Step 16	\$77,990.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+30
OHES	Krista Stefanisko	Teacher/Resource Center	MA Step 12-13	\$68,200.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Jamie Tobolski	Teacher/LLD	MA Step 8-9	\$63,010.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA
OHES	Krista Van Nostrand	Teacher/Kindergarten	MA+15 Step 6-7	\$63,310.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+15
LMS	Ariana Erickson	Teacher/Social Studies	MA+15 Step 8-9	\$65,110.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+15
MHS	Carolyn Casey	Teacher/Health & PE	MA+15 Step 10-11	\$67,655.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+15
OHES	Jacqueline Fattell	Teacher/Pre School Hand	MA+15 Step 8-9	\$65,110.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+15
MHS	Tiffany Trockenbrod	Teacher/Health & PE	MA+15 Step 8-9	\$65,110.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+15
UMS	Karen Kevorkian	Teacher/English	MA+45 Step 8-9	\$69,310.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+45
LMS	Kevin Armstrong	Guidance Counselor	MA+45 Step 8-9	\$69,310.00	Yes	02/01/2012 – 06/30/2012 Salary Advancement to MA+45
UMS	Thomas Draper (Parent)	Volunteer Math Counts				Wednesdays from 3:00 to 4:00

**Other Affirmative Action Officers**

Location	Area of Responsibility	Name	Position
District	Staff	Russ Walsh/David Bollinger	Director, Human Resources
District	Curriculum	Thomas Barclay	Assistant Superintendent
District	Purchasing	Thomas Venanzi	Business Administrator
District	Handicapped Access Programs & Facilities & Section 504 Act	Joanne Tonkin	Program Director/Supervisor/9-12
Montgomery HS	Students	Cory Gaylord	Vice Principal
Montgomery UMS	Students	Dennis Drake	Vice Principal
Montgomery LMS	Students	Georgianna Kichura	Vice Principal
Village Elementary	Students	Susan Lacy	Principal
Orchard Hill Elementary	Students	Kathleen Scotti	Vice Principal

