

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, February 28, 2012
7:00 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

DRAFT AGENDA FOR REGULAR BUSINESS MEETING

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on May 4, 2011. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

RECONVENE IN OPEN SESSION

SALUTE THE FLAG

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. January 10, 2012 Executive Session Meeting
2. January 10, 2012 Workshop and Special Meeting
3. January 24, 2012 Executive Session Meeting
4. January 24, 2012 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response.

SUPERINTENDENT'S REPORT

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent's Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – as attached

1. Student Care and Control/HIB Report including disciplinary actions taken by the administration
2. Teacher Absences Report
3. Fire Drill Report
4. Progress Report on Annual District Goals

1.2 Policy First Reading – Approve the following new/revised policies and regulation as a first reading:

<u>Number</u>	<u>Title</u>
5620	Expulsion
9180	Volunteers
0168	Recording Board of Education Meetings
5240	Tardiness
2430	Co-Curricular Activities
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

Abolish Regulation

R5620	Expulsion Procedure
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1.3 Policy Second Reading and Adoption – Approve and adopt the following policies as a second and final reading:

<u>Number</u>	<u>Title</u>
6424	Emergency Contract
6472	Tuition Assistance
6660	Student Activity Funds
8505	School Nutrition

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Field Trip Approval – Approve the following field trip:

Eligible athletes for participation in the NJSIAA Individual Wrestling Championships in Atlantic City, New Jersey from March 2-4, 2012 along with the two wrestling team coaches at a cost not to exceed \$ 879.58. The costs include lodging, meals and travel expenses for the athletes and coaches.

2.2 Rescind Out-of-District Placements – Rescind the following Out-of-District placements for the 2011/12 school year:

<u>Pupil ID#</u>	<u>Class.</u>	<u>School</u>	<u>Effective Date</u>	<u>Reason</u>
101248	ED	Warren Hills Regional School District	01/06/2012	Released from current placement.

2.3 Out-of-District Placements – Approve the following Out-of-District placements for the 2011/12 school year:

<u>Pupil ID#</u>	<u>Class.</u>	<u>School</u>	<u>TUITION</u>			
			<u>Anticipated Start Date</u>	<u>ESY</u>	<u>RSY</u>	<u>Total for Year</u>
257523	SLD	Collier High School	1/19/12	NA	\$25,190.20 prorated	\$25,190.20 prorated

2.4 Consultant Approvals 2011/2012 –

Approve the following consultants for the 2011/12 school year.

<u>CONSULTANT NAME/VENDOR</u>	<u>SERVICES PROVIDED</u>	<u>RATES OF SERVICE</u>
Children’s Specialized Hospital (Dr. Merola, et al.)	Neurodevelopmental Evaluations	\$900.00/evaluation \$600.00/follow-up

2.5 FY 2012 IDEA Grant Amendment - Approve an amendment to the FY 2012 IDEA Grant due to a carry-over of funds from the FY 2011 IDEA Grant. The amendment is being requested due to the unexpended \$54,410.00 Basic and \$1,885.00 Preschool Non-Public funds, as well as to realign any remaining funds with specific goals targeted through the remaining grant period.

2.6 Acceptance of Grant – Accept the grant, submitted by Thomas DeSisto, from Extron Electronics to provide a PoleVault or WallVault System along with a Voice Lift wireless microphone system and two microphones, including installation, to be used at Lower Middle School. The total value of this grant is \$3,195.00.

- 2.7 Revision to Program of Studies/MHS – Approve a revision to the Montgomery High School Program of Studies for 2012/2013 to include a Math Connections course.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of January 31, 2012:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of January 31, 2012.

- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of January 31, 2012 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of January 31, 2012 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 Approval of Monthly Bills for January – approve the monthly bills as follows:

General Operating
Food Services

- 3.6 Travel Reimbursement – 2011/2012 – approve the Board member and/or staff conference and travel expenses as per attached list.

- 3.7 Approval of Grant Application for 2012 Safety Program – approve the submission of a grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC North Subfund for the qualified purposes described in the application in the amount of \$20,766 for the period July 1, 2012 through June 30, 2013.

- 3.8 Resolution for Participation in Coordinated Transportation for the 2012-13 School Year – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Montgomery Township Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

- I. The MRESC will provide the following services:
 - a. Routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. Monthly billing and invoices;
 - c. Computer print outs of student lists for all routes coordinated by MRESC;
 - d. All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. Constant review and revision of routes;
 - f. Provide transportation within three days or sooner after receipt of the formal written request; and

It is further agreed that the Montgomery Township Board of Education will provide the MRESC with the following:

- a. Requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;
 - b. Withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Montgomery Township Board of Education.
 - III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2012 and June 30, 2013.
 - IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

3.9 Approval of Joint Transportation Agreement – approve joint transportation agreement with Hillsborough as host and Montgomery as the joiner at a total cost of \$4,956 for the 2011-2012 school year as follows:

<u>Route#</u>	<u>Destination</u>	<u># Montgomery Students</u>	<u>Total Cost</u>
IMC1	Immaculata HS	5	\$4,157
CTK2	Christ the King	1	\$799

3.10 Approval of Change Order – approve the following change order:

Contract: Orchard Hill/Village Mechanical
Contractor: Preferred Mechanical
Change Order Number: 017
Change Order Amount: \$12,156.00

Description: Additional work at Orchard Hill as follows:

- Install ball valves in bypass piping for existing air handlers.

3.11 Approval of Professional Services Contract – approve a professional services contract with Parette Somjen Architects for the demolition of the K Building at a fee of \$8,900 plus reimbursable expenses.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda as attached.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT