

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, August 30, 2011
6:45 p.m. Executive Session
7:30 p.m. Public Session
Board of Education Office Conference Room

WORKSHOP AND BUSINESS MEETING A G E N D A

OPENING OF THE MEETING

Call to Order - Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on May 4, 2011 and August 23, 2011. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing negotiations with the Montgomery Township Education Association, the appeal of the local tax levy determination by the Commissioner on the 2010-11 budget, a special education litigation matter and items related to personnel which include the following: an employee disciplinary matter, resignations, appointments, transfers, co-curriculars, student teachers, tuition reimbursement, mentor stipends and leaves of absence. When the need for confidentiality no longer exists, the matter will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

ROLL CALL

CURRICULUM ASSESSMENT UPDATE PRESENTATION

SUPERINTENDENT'S REPORT

COMMITTEE/REPRESENTATIVE REPORTS

Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Communications Task Force Committee Report
- Finance and Budget Committee Report
- Human Resources Committee Report

- Operations and Facilities Committee Report
- Policy Committee Report
- President's Report

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, Legislative, NJSBA, Ed. Services Commission, etc.)

BOARD/PUBLIC COMMENTS – Members of the public are allotted one opportunity to address the Board regarding **Board Committee, Representative Reports, Superintendent's Report or any other business** for a maximum of five (5) minutes during this period of the meeting.

APPROVAL OF MINUTES – It is recommended that the Board approve the minutes of the following Board Meeting(s):

1. July 26, 2011 Executive Session
2. July 26, 2011 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. E-mails from A. Wirsul, dated 7/27/11, 8/8/11 & 8/16/11, regarding the 7/26/11 Board meeting
2. E-mail from P. Clayton dated 8/1/2011 regarding athletic coach
3. E-mail from R. Dragon dated 8/1/2011 regarding athletic coach
4. E-mail from R. Bachman dated 8/1/2011 regarding athletic coach
5. E-mail from J. Shaw dated 8/2/2011 regarding athletic coach
6. E-mail from R. Alessandri dated 8/2/2011 regarding athletic coach

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Policy First Reading – Approve the following policies and regulation as a first reading:

5200 & 5200R	Attendance
5350	Pupil Suicide Prevention
5512 & 5512R	Harassment, Intimidation and Bullying
5600 & 5600R	Pupil Discipline/Code of Conduct
5610	Suspension
6620	Petty Cash
6810	Financial Objectives
7100	Long-Range Facilities Planning
7430	In-district Compliance Review

8461 & 8461R Reporting Violence, Vandalism, Intimidation, Bullying,
Alcohol and Other Drug Abuse

1.2 Policy Second Reading – Approve and adopt the following policies following a second reading:

Policy Committee Charter

5512 – Abolishment

5512.02 - Abolishment

0144

2440

3125.2

3381

3420

3437

4437

Hazing

Cyberbullying

Board Member Orientation and Training

Summer Session

Employment of Substitute Teachers

Protection against Retaliation

Benefits

Military Leave – Teaching Staff Members

Military Leave – Support Staff Members

1.3 Acceptance of Tuition Students – Approve the acceptance of the following students on a tuition basis for the 2011-2012 school year at the Board approved tuition rate.

J. D. as an 8th grade student at the Upper Middle School

L. H. as a kindergarten student at Orchard Hill Elementary School

C.S. as a 4th grade student at Village Elementary School

P.S. as a 6th grade student at Lower Middle School

1.4 Charter Approval – Approve the Charter for Communications and Community Resources Committee.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 NCLB Allocations FY2012 – Approve the No Child Left Behind (NCLB) Consolidated Subgrant allocations for fiscal year 2012 in the following amounts:

Title IIA	-	\$52,573
Title III	-	\$11,867

2.2 Textbook Approval – Approve the following textbook:

<u>Title</u>	<u>Use</u>
“Allons au-dela!	AP French VI at MHS

2.3 NJSIAA and Skyland Conference Membership – 2011/2012 – Approve Montgomery High School to continue its membership for 2011-2012 in the New Jersey State Interscholastic Athletic Association at a cost of \$2,150 and the Skyland Conference at a cost of \$1,735 and abide by all bylaws, rules and regulations including student-athlete eligibility.

2.4 Out-of-District Placements – Special Education 2011/2012 as follows:

Approve the following Out-of-District placements for the 2011/12 school year.

<u>Pupil ID#</u>	<u>Class.</u>	<u>School</u>	<u>TUITION</u>		
			<u>ESY</u>	<u>RSY</u>	<u>Total for Year</u>
180874	ED	Center School	NA	\$47,820.00	\$47,820.00
010473	ED	Somerset Secondary Academy	\$5,620.00 adjustment	\$40,300.00	\$45,920.00
158279	OHI	Mercer Cty Regional Day School	NA	\$43,043.00	\$43,043.00

2.5 Consultant Approvals 2011/2012 –

Approve the following consultants for the 2011/12 school year.

<u>CONSULTANT NAME/VENDOR</u>	<u>SERVICES PROVIDED</u>	<u>RATES OF SERVICE</u>
Cambridge School	Social Thinking services Speech services OT services Art Therapy	\$130.00/45 min. session \$140.00/45 min. session \$140.00/45 min. session \$110.00/45 min. session
UMDNJ-Robert Wood Johnson Medical Group (Dr. Seshadri)	Neurodevelopmental evaluations	\$763.00/evaluation

2.6 Consultant Approvals 2011/2012 –

Approve Rutgers, Douglass Developmental Disabilities Center (DDDC), Douglass Outreach, to provide consultation for the district’s School Based Applied Behavior Analysis Program at the cost of \$160.00/hour plus travel. The DDDC program encompasses a year-long intense training and supportive model focusing on the growing in-district Autism Program. There will be approximately 83 full-day school-based visits and 5 partial-day parent trainings throughout the 2011-12 school year. Including travel, the total anticipated cost for the program is approximately \$84,800.00.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of July 31, 2011:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of July 31, 2011.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of July 31, 2011 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

 Board Secretary

 Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of July 31, 2011 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for August – approve the monthly bills as follows:

General Operating	\$6,723,247.60
Food Services	\$6,578.67

3.6 Travel Reimbursement – 2011/2012 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Approval of change orders – approve the following change orders:

Contract:	Site Improvements at Village Elementary
Contractor:	D & S Land Development
Change Order Number:	002
Change Order Amount:	\$30,150.00 (part of allowance \$2,544.25 change in contract)

Description:

- CO #6 Remove 5 trees in the proposed detention basin: \$4,150.00
- Increase concrete thickness from 4 inches to 6 inches and Incorporate 6 x 6 wire mesh into the concrete walks: \$26,000.00

Amount of allowance on contract:	\$35,000.00
Amount of previous change orders deducted	\$ 7,394.25
Amount of this change order:	\$30,150.00
Remaining allowance:	\$ 0.00
Amount to increase contract sum by:	\$ 2,544.25

Contract:	Orchard Hill/Village Mechanical
Contractor:	Preferred Mechanical, Inc.
Change Order Number:	011
Change Order Amount:	\$0.00

Description: Additional work at Orchard Hill as follows: Extend contract time for substantial completion five (5) additional working days from August 19, 2011 to August 26, 2011 due to cleaning the school of asbestos. There is no additional compensation for this extension of time.

Contract: Village Elementary Addition
 Contractor: Apex Enterprises
 Change Order Number: 004
 Change Order Amount: -\$5,436.69

Description: Deduct remaining allowance from the contract sum.

Amount of allowance on contract: \$30,000.00
 Amount of previous change orders deducted: \$24,563.31
 Amount of remaining allowance: \$ 5,436.69

Contract: Orchard Hill Restrooms
 Contractor: Aero Plumbing and Heating
 Change Order Number: 002
 Change Order Amount: \$4,728.00 (part of allowance -- no change in contract)

Description:

- COR#6 – material and labor to make repairs to existing beam \$ 800.00
- COR#7 – material and labor to furr-out wall in room 109 to conceal existing heating lines \$ 750.00
- COR#8 – material and labor necessary to install new exhaust fans \$3,178.00

Amount of allowance on contract: \$30,000.00
 Amount of previous change orders deducted: \$12,896.99
 Amount of this change order: \$ 4,728.00
 Remaining allowance: \$12,375.01

Contract: Orchard Hill/Village Mechanical
 Contractor: Preferred Mechanical
 Change Order Number: 012
 Change Order Amount: \$32,033.00

Description: Additional work at Orchard Hill as follows:

- PMI#18 – provide additional 38 sections of shelving due to repositioning new unit ventilators: \$17,907.00
- PMI#19 – replace 60 feet of hot water piping with 2.5 inch pipe: \$ 4,123.00
- PMI#20 – additional CMU work and lintel change at AHU1 and 2: \$10,003.00

3.8 Approval of Joint Transportation Agreement – approve joint transportation agreement with Montgomery as host and Hillsborough as the joiner at a total cost of \$10,376 for the 2011-2012 school year as follows:

<u>Route #</u>	<u>Destination</u>	<u>Total # Students</u>	<u># Hillsborough Students</u>
BRIDGE	Bridge Academy	4	1

3.9 Approval of Joint Transportation Agreement – approve joint transportation agreement with Montgomery as host and Hillsborough as the joiner at a total cost of \$13,352 for the 2011-2012 school year as follows:

<u>Route #</u>	<u>Destination</u>	<u>Total # Students</u>	<u># Hillsborough Students</u>
MIDL2	Midland	3	1

- 3.10 Receipt and Award of Bid – Student Transportation Services Related Activities-Late Buses (Bid #B12-06) – Bids were received on August 16, 2011 for student transportation services related activities-late buses as follows:

<u>Vendor</u>	<u>Total Bid Per Diem</u>
Irvin Raphael, Inc. East Brunswick, NJ	\$1,890.00

It is recommended that the Board of Education reject Bid #B12-06 student transportation services related activities-late buses since the bid is considered to be too high.

- 3.11 Receipt and Award of Quote – Procurement and Installation of Whiteboards and Tackboards for the Upper Montgomery Middle School (Quote #Q12-17) – Quotes were received for the procurement and installation of whiteboards and tackboards for the Upper Montgomery Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Health & Educational Equipment Corp. Toms River, NJ	\$23,971.00
Magnetic Concepts Corp. Carmel, IN	\$45,079.00

It is recommended that the Board of Education award Quote #Q12-17 for the procurement and installation of whiteboards and tackboards for the Upper Montgomery Middle School as follows:

<u>Vendor</u>	
Health & Educational Equipment Corp. Toms River, NJ	\$23,971.00

- 3.12 Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2011-2012 School Year

Whereas, the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Montgomery Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Montgomery Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

Resolved, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2011-2012 school year pursuant to all conditions of the individual State contracts; and be it further

Resolved, that the Montgomery Township Board of Education School Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

Resolved, that the duration of the contracts between the Montgomery Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2011, to June 30, 2012.

<i>Commodity/Service</i>	<i>Vendors</i>	<i>State Contract #</i>
WSCA Computer Contract (M-0483)	Apple Computer Inc.	#70259
	Dell Marketing	#70256
	Hewlett Packard Company	#70262
	Howard Industries Inc.	#70264
	IBM Corporation	#70265
	Lenovo United States	#70263
	Okidata	#74849
	Oracle America Inc.	#70258
Software License & Related Services (M-0003)	Dell Marketing	#77003
	Software House International	#77560
Data Comm. & Network Equipment (M-7000)	Cisco Systems Inc.	#73979
	Enterasys Networks Inc.	#73982
	Hewlett Packard Company	#73980
	Meru Networks	#73981
Air Conditioning, Heating & Ventilating Repair Parts (T-0537)	Industrial Controls Dist	#71595
	Lincoln Supply LLC	#71598
	Trane Parts Center of NJ	#71629
Air Filters and Filter Media, HVAC (T-0135)	Blejwas Associates	#76516
Appliances: Major Household & Window Air Conditioners (T-1820)	Derby Appliances Inc.	#74142
	S.W. Equipment Co. Inc.	#74144
Automotive Parts for Heavy Duty Vehicles (T-2085)	American Bus & Coach LLC	#73696
	Arcola Sales & Service Corp	#73700
	Atlantic Detroit Diesel Allison LLC	#73773
	Bus Parts Warehouse	#73725
	Cliffside Body Corp.	#73781
	H A Dehart & Son Inc.	#73771
	Lawson Products Inc.	#73736
	Mercer Spring	#73726
	Pardos Truck Service Parts	#73724

Maint. & Repair for Heavy Duty Vehicles (T-2108)	American Bus & Coach	#73474
	LLC	
	Arcola Sales & Service	#73477
	Corp	
	Atlantic Detroit Diesel	#73511
	Cliffside Body Corp.	#73499
	H A Dehart & Son Inc.	#73483
	Mercer Spring	#73520
Furniture, Classroom & Folding (T-1219)	Adelphia Steel Equip Co.	#67811
	Authorized Dealer:	
	<i>Allied Equipment Company Inc.</i>	
	<i>Allstate Office Interiors, Inc.</i>	
	<i>Ergospace Design Inc.</i>	
	<i>Garden State School Furniture</i>	
	<i>Nickerson NJ Inc.</i>	
	<i>Roberts Brothers</i>	
	Artco Bell Corporation	#67830
	Authorized Dealer:	
	<i>Garden State School Furniture</i>	
	<i>Tanner Furniture Inc.</i>	
	Capitol Seating Company	#67832
	Authorized Dealer:	
	<i>Longo Associates Inc.</i>	
	<i>Tanner Furniture Inc</i>	
	CDF School Furniture	#67806
	Authorized Dealer:	
	<i>Garden State School Furniture</i>	
	Clarín A Division of	#67817
	Greenwich Ind	
	Authorized Dealer:	
	<i>Nickerson New Jersey Inc</i>	
Columbia Manufacturing Inc.	#67807	
Authorized Dealer:		
<i>Dean Equipment & Furniture Co. Inc</i>		
<i>Nickerson New Jersey Inc</i>		
<i>Tanner North Jersey Inc.</i>		
Inwood Office Furniture	#67815	
Authorized Dealer:		
<i>Dean Equipment & Furniture Co.</i>		
<i>Garden State School Furniture</i>		
<i>Shanahans Stationery and Office</i>		
<i>Equipment</i>		
Jasper Seating Company Inc	#67925	
Authorized Dealer:		
<i>Allied Equipment Company Inc.</i>		
<i>Dean Equipment & Furniture Co.</i>		
<i>Ergospace Design Inc.</i>		
<i>Garden State School Furniture</i>		
<i>Longo Associates Inc.</i>		
<i>Nickerson New Jersey Inc</i>		
Jonti Craft Inc	#67822	
Authorized Dealer:		

Ergospace Design Inc.
Nickerson NJ Inc.
Roberts Brothers LLC
Tanner Furniture Inc
Krueger International Inc #67818
Authorized Dealer:
Allied Equipment Company Inc.
Allstate Office Interiors, Inc.
Dean Equipment & Furniture Co
Garden State School Furniture
Saveon Stationary Co., Inc dba
Maco Office Supply
Tanner North Jersey Inc.
Midwest Folding Products #67816
Authorized Dealer:
Garden State School Furniture
Hertz Furniture of NJ
Tanner Furniture Inc.
Mity Lite Inc. #67836
Authorized Dealer:
Tanner North Jersey Furniture &
Equip Inc
Tanner Furniture Inc
National Public Seating #67810
Authorized Dealer:
Nickerson New Jersey Inc
Tanner North Jersey Furniture &
Equip Inc
National School Lines Inc #67821
Authorized Dealer:
Tanner North Jersey Furniture &
Equip Inc
Palmer Hamilton LLC #67809
Authorized Dealer:
Garden State School Furniture
Nickerson New Jersey Inc
Tanner Furniture Inc
Paragon Furniture LP #67834
Authorized Dealer:
Hertz Furniture of NJ
Nickerson New Jersey Inc
Tanner Furniture Inc
Royal Seating #67833
Authorized Dealer:
Tanner North Jersey Furniture &
Equip Inc
Scholar Craft Parkway #67828
Authorized Dealer:
Allied Equipment Company Inc.
Longo Associates Inc.
Sico America Inc. #67824
Authorized Dealer:
Allied Equipment Company Inc.

	<p><i>Garden State School Furniture</i> <i>Nickerson New Jersey Inc</i> Smith System Mfg Co #67823 Authorized Dealer: <i>Allied Equipment Company Inc.</i> <i>Ergospace Design Inc.</i> <i>Longo Associates Inc.</i> <i>Nickerson New Jersey Inc</i> <i>Rabcco Equipment Corp.</i> <i>Shanahans Stationery and Office</i> <i>Equipment</i> <i>Tanner North Jersey Furniture &</i> <i>Equip Inc</i> Virco Inc #67813 Authorized Dealer: <i>Nickerson New Jersey Inc</i> <i>Roberts Brothers Inc.</i></p>
<p>Library Supplies, School Supplies & Teaching Aids (T-0114)</p>	<p>Action Office Supplies #65590 Cascade School Supplies Inc. #65589 Charles J Becker & Brother #65592 Inc. Eric Armin Inc. #65608 ETA Cuisenaire #66488 Flaghouse Inc. \$67389 Flinn Scientific Inc. #65621 Kurtz Brothers #65593 Lakeshore Learning #65594 Materials Nystrom Education Div #65607 Perma Bound #65596 Roberts Brothers, LLC #65603 S & S Worldwide Inc. #65610 School Specialty #65606 Includes: <i>Sax Arts & Crafts</i> <i>Childcraft</i> <i>Frey Scientific</i> <i>Premier Agenda's Inc.</i> Step To Literacy #65591 Supplies Supplies Inc. #65605 Tom Caine & Associates, #65595 LLC W. B. Mason #65604</p>
<p>Office Supplies & Equipment (M-0052)</p>	<p>Staples Contract & #77429 Commercial, Inc.</p>
<p>Painting and Related Supplies (T-0927)</p>	<p>Sherwin Williams Co. Inc. #73153</p>
<p>Plumbing & Heating Supplies/ Equipment (T-0207)</p>	<p>Madison Plumbing Supply #74876</p>

Sporting Goods (T-0118)	Leisure Unlimited Corp. Levys Inc. Metuchen Center Roberts Brothers LLC	#66833 #66831 #66829 #66834
Telecommunication Data Services (T1776)	AT&T	#43337
Telecommunications Equipment- Wired (T-1316)	Siemens Information and Communications Network	#42289
Tires & Tubes (T-0123)	Goodyear Tire & Rubber Co. Authorized Dealer: <i>Custom Bandag, Inc.</i> <i>Service Tire Truck Center Inc.</i>	#71688
Vacuums & Floor Machines (T-0234)	Bio Shine Inc Interline Brands Inc.	#74163 #74165
Window Treatments-Blinds, Cubicle Curtain, Shades and Draperies-Supply (T-0166)	Ackerson Drapery & Decorator Services Inc. Northeast Stage, LLC	#67363 #67369
Wireless Devices and Services (T-216A)	USA Mobility Wireless Inc. Nextel Communications of	#64432 #64429

4.0 PERSONNEL

The superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT