

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, January 25, 2011**  
**7:00 p.m. Executive Session**  
**7:30 p.m. Public Session**  
**Upper Middle School Media Center**

**AGENDA FOR REGULAR BUSINESS MEETING**

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on April 28, 2010 and January 20, 2011. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

SALUTE THE FLAG

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing employment of personnel and an update on negotiations. When the need for confidentiality no longer exists, the matter will be disclosed to the public.

RECONVENE IN OPEN SESSION

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. December 14, 2010 Executive Session Meeting
2. December 14, 2010 Workshop and Business Meeting

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the

superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response.

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education approve the correspondence as follows:

1. E-mail from Mr/Mrs. I. Gottlieb dated 12/21/2010 regarding physics night
2. E-mail from R. Cavalli dated 1/18/2011 regarding a budget inquiry
3. E-mail from C. Reynolds dated 1/4/2011 regarding triple tier busing
4. E-mail from K. Welsh dated 1/12/2011 regarding costs reduction

### SUPERINTENDENT’S REPORT

- 2011-2012 Academic Calendar
- Presentation of Energy Award
- Presentation of the 2011-12 Proposed Budget

### ACTION AGENDA

#### PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

#### **1.0**     ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

##### 1.1     Routine Monthly Reports – as attached

1.     Student Care and Control Report
2.     Teacher Absences Report
3.     Fire Drill Report
4.     Timeline of Critical Activities

##### 1.2     Policy Second Reading – Approve and adopt the following policy and regulation as a second and final reading:

Policy 0173	Duties of Public School Accountant
Policy 2431.3	Practice and Pre-Season Heat-Acclimation for Interscholastic Athletes
Policy 2431.4	Concussion Testing and Return-to-Play
Regulation 2624	Grading System
Policy 5512.01	Harassment, Intimidation and Bullying
Policy and Reg. 6112R	Reimbursement of Federal and Other Grant Expenditures
Policy 6830	Audit and Comprehensive Annual Financial Report

#### **2.0**     CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements – Special Education 2010/2011 as follows:

Approve the following Out-of-District placements for the 2010/11 school year.

<u>Pupil ID#</u>	<u>Class.</u>	<u>School</u>	<u>TUITION</u>			
			<u>Anticipated Start Date</u>	<u>ESY</u>	<u>RSY</u>	<u>Total for Year</u>
000365		Family Foundation School (Tuition) *	1/1/11	NA	\$27,360.00	\$27,360.00
000365		Family Foundation School (residential) *	1/1/11	NA	\$7,200.00	\$7,200.00
58667	Aut	Cambridge School *	9/8/10	NA	\$37,722.00	\$37,722.00
234515	MD	Garfield Park Academy	1/6/11	NA	\$25,758.00	\$25,758.00

\* Placements due to settlement agreements previously approved by the Board.

2.2 Acceptance of Donations – Accept the following donations:

<u>From</u>	<u>Item(s)</u>	<u>Use</u>
T. DeSisto	Lawn mower	Small engine repair class/MHS
Princeton Survey	(6) OptiPlex 755 Mini-Tower	Tech. Dept/District
Research Assocs.	(1) OptiPlex 740 Enhanced Desktop	
	(3) OptiPlex GX520 Mini-Tower	
	(1) Dell Dimension 4300 Desktop	
	(10) Dell 17” monitor	
	(2) Dell 19” monitor	

**3.0 FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of December 31, 2010:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of December 31, 2010.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of December 31, 2010 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of December 31, 2010 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for January – approve the monthly bills as follows:

General Operating	\$10,365,404.73
Food Services	\$140,529.08

3.6 Travel Reimbursement – 2010/2011 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Procedures for the School Board Election – approve the following procedures for the annual school election to be held on Wednesday, April 27, 2011.

1. Nominating Petitions to be filed by 4:00 p.m. on Tuesday, March 8, 2011 in the Board Secretary's Office.
2. Drawing of names for ballot positions will be at 3:00 p.m. on Thursday, March 17, 2011 in the Montgomery Township Board Office.
3. Move to appoint David Pettit to open the polls on Wednesday, April 27, 2011 at 7:00 a.m. unless changed by the County Board of Election.
4. Designate the Princeton Elks Club for Districts 1, 2, 3, 4, 7, 13, 14, 15 and 16, the Montgomery Evangelical Free Church for Districts 5, 6, 8, 9, 10, 11 and 12 as the polling places for the sixteen districts of the township. For Rocky Hill residents the polling place will be held at Rocky Hill Borough Hall. Voting hours will be from 7:00 a.m. to 9:00 p.m. on Wednesday, April 27, 2011 unless changed by the County Board of Election.
5. Move to set the date of Tuesday, May 3, 2011 for the Organization Meeting at 7:00 p.m. in the Montgomery Upper Middle School Media Center.
6. Move to appoint Diane Strimple as the witness for the drawing of names for ballot positions.

3.8 Mutual Release Agreement Between Horizon Blue Cross Blue Shield of New Jersey and the Montgomery Township Board of Education- approve the mutual release agreement between Horizon Blue Cross Blue Shield of New Jersey and the Montgomery Township Board of Education from any and all claims with respect to the Retro Call Agreement for Minimum Premium Accounts between the Parties, dated August 13, 2008, and for group health insurance for the Board's employees under group Health Contract #85579 for the contract year beginning July 1, 2009 through June 30, 2010.

3.9 Agreement with CC Productions for Electronic Payments – authorize the School Business Administrator/Board Secretary to execute agreements through CC Productions for the PayForIt.net program which allows for parents to make electronic payments to the school district by check or credit card. All processing charges incurred for payment transactions initiated by parents through this program will be passed on to parents.

3.10 Resolution for the Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program – approve the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2011-12, and

Whereas, the Montgomery Township Board of Education desires to apply for this waiver due to the fact that it projects having 40 or fewer Medicaid eligible classified students for the 2011-12 budget year;

Now Therefore Be It Resolved that the Montgomery Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2011-12 school year.

3.11 Resolution to Extend Agreement for Demand Response Program – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education (hereinafter referred to as the “Board”) is a party to an agreement with North America Power Partners, LLC (hereinafter referred to as “NAPP”), dated January 27, 2009, which provides the Board with the option of extending the agreement for an additional year (up to two times); and

WHEREAS, the Board is interested in extending the agreement for an additional one (1) year term consistent with the terms and conditions set forth in the agreement and any addenda thereto;

NOW, THEREFORE, BE IT RESOLVED that the Board finds that NAPP is providing services under the agreement in an effective and efficient manner; and

BE IT FURTHER RESOLVED that the Board hereby agrees to extend the Agreement for an additional one (1) year term, as there is no price change as part of the one (1) year extension that exceeds the change in the index rate for the twelve (12) months preceding the most recent quarterly calculation available, and the terms and conditions of the agreement shall remain substantially the same; and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator shall deliver a copy of this resolution to NAPP as evidence of its intention to renew the agreement.

3.12 Authorize Bidding for Goods and Services – authorize the solicitation of bids for goods and services for the 2011-2012 school year as determined by the School Business Administrator.

3.13 Receipt and Award of Quote – Science Program and Curriculum for the Montgomery Township School District’s Summer Enrichment Program for Grades K-5 (Quote #Q11-20) – Quotes were received on December 8, 2010 for the science program and curriculum for the Montgomery Township School District’s summer enrichment program for Grades K-5 as follows:

<u>Vendor</u>	<u>Base Bid</u>
Mad Science of West New Jersey Pennington, NJ	\$19,080.00

It is recommended that the Board of Education award Quote #Q11-20 for the science program and curriculum for the Montgomery Township School District's summer enrichment program for Grades K-5 as follows:

<u>Vendor</u>	
Mad Science of West New Jersey Pennington, NJ	\$19,080.00

- 3.14 Receipt, Reject and Award of Bid – Spring Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B11-10) – Bids were received on January 11, 2011, for spring athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Leisure Sporting Goods Iselin, NJ	\$23,300.00
Efinger Sporting Goods Co. Bound Brook, NJ	\$21,726.00
Sport Supply Group, Inc. dba BSN, Passon's Sports, US Games Jenkintown, PA	\$20,527.76
Hat World, Inc. Lake Katrine, NY	\$17,869.95
Triple Crown Sports Old Bridge, NJ	\$16,958.86
Metuchen Center Inc. New Brunswick, NJ	\$13,106.67
Bethlehem Sporting Goods Bethlehem, PA	\$9,269.03
Riddell Elyria, OH	\$7,058.29
MF Athletic Cranston, RI	\$6,848.70
Cannon Sports Burbank, CA	\$6,754.55
Aluminum Athletic Equipment Co. Royersford, PA	\$6,546.85
Pyramid School Products Tampa, FL	\$5,529.97

Flaghouse, Inc. Hasbrouck Heights, NJ	\$3,620.74
First to the Finish Carlinville, IL	\$2,946.08
Longstreth Sports Parkerford, PA	\$2,854.85
S & S Worldwide Colchester, CT	\$1,007.31
Neff Motivation, Inc. Greenville, OH	\$172.80

It is recommended the Board of Education reject the bids received from the following vendors; pursuant to 18A:18A-22e since the purposes or provisions or both of N.J.S.18A:18A-1 et seq. are being violated:

*Fast Pitch Protection, 100 mph Helmet with Mask* – The low bids received from Hat World Inc., Lake Katrine, NY and Triple Crown Sports, Old Bridge, NJ are being rejected because the product offer was a lesser quality helmet that did not meet our specifications.

*Boys and Girls Practice Lacrosse Goals* – The low bids received from Flag House Inc., Hasbrouck Heights, NJ are being rejected because the products offered were collapsible lacrosse goals that did not meet our specifications.

It is recommended that the Board of Education award Bid #B11-10 for spring athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	
Leisure Sporting Goods Iselin, NJ	\$9,909.06
Hat World, Inc. Lake Katrine, NY	\$2,037.00
Bethlehem Sporting Goods Bethlehem, PA	\$1,500.46
Triple Crown Sports Old Bridge, NJ	\$1,471.20
Metuchen Center, Inc. New Brunswick, NJ	\$948.61
Longstreth Sporting Goods Parkerford, PA	\$703.50
Sports Supply Group, Inc. dba Passon's Sports Jenkintown, PA	\$676.28

M-F Athletic Company Crawston, RI	\$339.80
Aluminum Athletic Equipment co Royersford, PA	\$336.00
S & S World Wide Colchester, CT	\$55.14
Efinger All Seasons Sports Hamilton, NJ	\$24.00
Cannon Sports Burbank, CA	\$20.98
Flag House, Inc. Hasbrouck Heights, NJ	\$4.06
Total Bids Awarded	\$18,026.09

- 3.15 Resolution to Award/Electrician (B11-01) - award a contract to the second lowest bidder from bid B11-01, Electrician to DPR Electric, Inc., Bound Brook, NJ for \$21,108.00 because Global Electrical Service Inc., Flemington, NJ the awarded bidder failed to respond to our emergency calls when we lost power at the Orchard Hill Elementary School. DPR Electric, Inc. provided temporary power through the use of a generator to keep the school in service.

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda as attached.

#### ANNOUNCEMENTS BY THE PRESIDENT

#### ADJOURNMENT

4.1 PERSONNEL

**Appointments - Substitutes**

Location	Name	Position	Status	Dates of Employment/Notes
DISTRICT	Michael Tubb	Substitute Teacher/Student Teacher	New	2010 – 2011 School Year
DISTRICT	Marybeth Kowalski	Substitute Teacher/Student Teacher	New	2010 – 2011 School Year
DISTRICT	Sapna Mehta	Substitute Teacher	New	2010 – 2011 School Year
DISTRCT	Joseph Jedju	Substitute Teacher	New	2010 – 2011 School Year
DISTRICT	Elizabeth Snedeker	Substitute Teacher	New	2010 – 2011 School Year
DISTRICT	Arielle Starkman	Substitute Teacher	New	2010 – 2011 School Year

**Co-Curricular**

Location	Name	Position	Stipend	Pro-rated	Pay Dates
MHS	Ian Finley	Part Time Soccer Coach	\$3,000		Reimbursed by Booster Club
LMS	Eric Jorgenson	Orchestra Director 5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> & 8 <sup>th</sup>	\$3,155.00	Yes	2010 – 2011 School Year
VES	Kristen Ciosek	Student Service Learning Coordinator	\$675.00	33%	12/15/2010 & 06/15/2011
VES	Trish Pignataro	Student Service Learning Coordinator	\$675.00	33%	12/15/2010 & 06/15/2011
VES	Ginny Lucas	Student Service Learning Coordinator	\$675.00	33%	12/15/2010 & 06/15/2011
MHS	Susanne Asral	International Club (AFS)	\$1,501.50	50%	12/15/2010 & 06/15/2011
MHS	Joan Hlubik	International Club (AFS)	\$1,501.50	50%	12/15/2010 & 06/15/2011

**Leaves of Absence**

Location	Name	Position	Type of Leave	Dates of Leave/Notes
UMS	Sophia Altieri	Teacher/English	Sick Bank Leave	Approval of 39 days 01/03/2011 – 02/28/2011
MHS	Cathy McCusker	Teacher/Math	Sick Bank Leave	Approval of 20 days 02/03/2011 – 02/28/2011
DISTRICT	Lise Plourde	Bus Driver	Medical Leave (FMLA)  Anticipated Return	01/04/2011 – 01/31/2011 (paid w/benefits) 02/01/2011 – 02/28/2011 (unpaid w/benefits) 03/01/2011
OHES	Lisa Piccirillo	Teacher/Grade 2	Maternity Leave (Revised) Temporary Disability Leave Family Leave (FMLA) Anticipated Return	03/14/2011 – 05/06/2011 (paid w/benefits) 05/09/2011 – 06/30/2011 (unpaid w/benefits) 09/01/2011
VES	Laurie Winer	Teacher/Grade 4	Maternity Leave (Revised) Temporary Disability Leave Family Leave (FMLA) Anticipated Return	02/28/2011 – 04/14/2011 (paid w/benefits) 04/15/2011 – 06/30/2011 (unpaid w/benefits) 09/01/2011
VES	Klaudia Lasic	Teacher/Music	Maternity Leave Temporary Disability Leave Family Leave (FMLA) Anticipated Return	04/25/2011 – 05/10/2011 (paid w/benefits) 05/11/2011 – 06/30/2011 (unpaid w/benefits) 09/01/2011

**Other**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Step</b>	<b>Salary/Stipend</b>	<b>Pro-Rated</b>	<b>Dates of Employment/Notes</b>
MHS	Cory Delgado	Vice Principal		\$99,884.00		2010-2011 Salary Revision
MHS	Karen Seeman	Teacher/English	MA+45 Step 9-10	\$68,510.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA+45
MHS	James Griffin	Teacher/Social Studies	MA Step 9-10	\$62,210.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA
VES	Erika Fedo	Teacher/Resource Center	MA+15 Step 7-8	\$62,510.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA+15
LMS	Meghan Penney	Teacher/Grade 5	MA+30 Step 9-10	\$66,410.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA+30
VES	Danielle Hartdorn	Teacher/Grade 4	MA+15 Step 13-14	\$69,400.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA+15
VES	Max Rodriquez	Teacher/Grade 4	MA+15 Step 15	\$72,095.00	Yes	02/01/2011 – 06/30/2011 Salary Advancement to MA+15