

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, November 23, 2010
7:00 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on April 28, 2010 and November 16, 2010. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, The Spectator and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

SALUTE THE FLAG

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing employment of personnel, special education litigation, and an update on negotiations. When the need for confidentiality no longer exists, the matter will be disclosed to the public

RECONVENE IN OPEN SESSION

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

October 12, 2010 Executive Session Meeting
October 12, 2010 Workshop and Special Public Meeting
October 26, 2010 Executive Session Meeting
October 26, 2010 Business Meeting

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response.

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education approve the correspondence as follows:

1. E-mail from L. Bonen dated October 20, 2010 regarding trip cancellation
2. E-mail from L. Falconer dated October 21, 2010 regarding town hall meeting
3. E-mail from S. Frisch dated October 22, 2010 regarding posting of minutes
4. E-mail from J. Furey dated October 29, 2010 regarding town hall meeting
5. E-mail from E. Weitze dated November 3, 2010 regarding school budget
6. E-mail from L. Jakubski dated November 11, 2010 regarding town hall meeting
7. E-mail from M. O'Connor dated November 11, 2010 regarding town hall meeting
8. E-mail from D. Watson dated November 12, 2010 regarding town hall meeting

SUPERINTENDENT'S REPORT

- MHS Band Program's Concert Tour of Spain

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent's Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – as attached

1. Student Care and Control Report
2. Teacher Absences Report
3. Fire Drill Report
4. Timeline of Critical Activities

1.2 Law Agreement 2010-2011 – Approve the Law Agreement between Montgomery Township School District and the Montgomery Township Police Department for the 2010-2011 school year.

1.3 Policy First Reading – Approve the following new or revised policy as a first reading:

- | | |
|--------------|---|
| -- | Policy Committee Standard Operating Procedure |
| 0146 | Board Member Authority |
| 0171 | Duties of Board President and Vice President |
| 3144 & R3144 | Certification of Tenure Charges |
| 4159 | Support Staff Member/School District Reporting Responsibilities |
| 5516 | Use of Electronic Communication and Recording Devices |

- 6362 Contributions to Board Members and Contract Awards
- 8310 Public Records
- 8600 & R8600 Pupil Transportation
- 9122 Flyer Distribution

- 1.4 Sponsorship of UMS Cheerleading – Approve the sponsorship of the Upper Middle School Cheerleading Program for the 2010-2011 school year with funding to be raised through a parent organization with proceeds and expenses going through the booster club.
- 1.5 Site Based Steering Committees – Accept the members of the Site Based Steering Committees (SBSC) as attached. (Attachment 1.5)

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Curriculum Adoption – The Montgomery Township Board of Education formally approves and adopts the curriculum standards and alignment in accordance with NJCCCS (2004) for implementation as of this date.
- 2.2 Donation Acceptance – Accept the following donation from the Montgomery Township Education Foundation:

<u>Item(s)</u>	<u>Use</u>
(1) Server & Education Station/Scanner	Performance Matters Assessment and Data Management System

- 2.3 Consultant Approval - Approve the following consultants for the 2010/11 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Middlesex Regional ESC	Home/Bedside Instruction	\$63.00/hour
University Behavioral Healthcare	Home/Bedside Instruction	\$55.00/hour

- 2.4 Chapter 192/193 Funding - Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$7,451.00 for the 2010/11 school year to be allocated as follows:

		Funding Total	
		<u>New Funding</u>	<u>Year-To-Date</u>
Chapter 192	E.S.L.	\$ 3,074.00	\$ 3,074.00
Chapter 193	Supplementary Instruction	\$ 4,377.00	\$ 6,461.00

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of October 31, 2010:
 - Board Secretary’s Report
 - Treasurer’s Report

- Investment Report
- Food Services Report

- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of October 31, 2010.
- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of October 31, 2010 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of October 31, 2010 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).
- 3.5 Approval of Monthly Bills for November – approve the monthly bills as follows:

General Operating	\$6,699,407.60
Food Services	\$158,210.53

- 3.6 Travel Reimbursement – 2010/2011 – approve the Board member and/or staff conference and travel expenses as per the attached list.
- 3.7 Acceptance/Filing of Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2010 – accept and file the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2010.

Recommendations – None

- 3.8 Acceptance/Filing of Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance – for Fiscal Year Ended June 30, 2010 – accept and file the Auditor's Management Report on Administrative Findings – Financial Compliance and Performance for Fiscal Year Ended June 30, 2010.
- 3.9 Appointment of Grinspec Consulting, a division of Brown & Brown as the broker-of-record for our Flexible Spending Account program - appoint Grinspec Consulting, a division of Brown & Brown, as our broker-of-record for our Flexible Spending Account program, administered by National Benefits, Inc. effective December 1, 2010

All appropriate Board of Education employees are authorized to make such arrangements and affect such documents as are required to implement this resolution.

This resolution rescinds any prior broker-of-record appointments.

3.10 Receipt/Award of Bid – HVAC Upgrades at the Lower Montgomery Middle School (PSA #4221 LMS-M) – Bids were received on November 9, 2010 for HVAC upgrades at Lower Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>M1</u>	Alternates <u>M2</u>	<u>M3</u>
ESR Mechanical Contractors Inc. Wayne, NJ	\$1,087,000.00	+\$20,000.00	+\$20,000.00	+\$15,000.00
Preferred Mechanical Inc. Aberdeen, NJ	\$1,129,000.00	+\$33,000.00	+\$36,000.00	+\$16,000.00
De Sesa Engineering Company, Inc. Livingston, NJ	\$1,174,500.00	+\$33,000.00	+\$37,000.00	+\$18,000.00
Centralpack Engineering Corp. Hibernia, NJ	\$1,201,068.00	+\$37,400.00	+\$39,600.00	+\$15,400.00
Teo Technologies, Inc. Ringwood, NJ	\$1,207,000.00	+\$36,000.00	+\$38,200.00	+\$14,000.00
Frank C. Gibson Inc. Freehold, NJ	\$1,224,000.00	+\$32,000.00	+\$35,225.00	+\$14,943.00
Thassian Mechanical Contracting Inc. Belford, NJ	\$1,229,000.00	+\$49,000.00	+\$51,000.00	+\$22,000.00
Midcoast Mechanical, Inc. Neptune, NJ	\$1,244,297.00	+\$37,062.00	+\$39,942.00	+\$15,261.00
The Yetka Corporation Shrewsbury, NJ	\$1,264,000.00	+\$34,500.00	+\$36,700.00	+\$14,000.00
Sunnyfield Corporation Eatontown, NJ	\$1,273,000.00	+\$37,300.00	+\$39,500.00	+\$17,900.00
Gabe Sganga, Inc. Farmingdale, NJ	\$1,294,460.00	+\$37,000.00	+\$39,000.00	+\$15,500.00
J.W. Poole, Inc. Hightstown, NJ	\$1,328,982.00	+\$38,927.00	+\$41,217.00	+\$30,000.00
T.M. Brennan Contractors, Inc. Hamburg, NJ	\$1,339,000.00	+\$37,000.00	+\$39,000.00	+\$17,000.00
Applied Energy Management Woodbridge, NJ	\$1,369,900.00	+\$37,500.00	+\$39,600.00	+\$15,400.00
Mechanical Preservation Associates, Inc. Hillsborough, NJ	\$1,480,000.00	+\$30,750.00	+\$34,475.00	+\$16,475.00
H & S Construction & Mechanical, Inc. Elizabeth, NJ	\$1,484,000.00	+\$38,000.00	+\$38,000.00	+\$15,000.00

Framan Mechanical, Inc. Fords, NJ	\$1,485,000.00	+\$44,000.00	+\$45,000.00	+\$28,000.00
AMCO Enterprises, Inc. Kenilworth, NJ	\$1,592,000.00	+\$39,000.00	+\$41,500.00	+\$16,000.00
DuMont Mechanical, Inc. Glen Gardner, NJ	\$1,696,756.00	+\$34,000.00	+\$33,000.00	+\$14,000.00
K & D Contractors, LLC Kenilworth, NJ	\$2,100,000.01	+\$56,000.00	+\$56,000.00	+\$45,000.00
Kappa Construction Corp. Ocean, NJ	\$3,888,000.00	+\$40,000.00	+\$45,000.00	+\$80,000.00

It is recommended that the Board of Education the award bid for HVAC upgrades at the Lower Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>M1</u>	<u>Alternates</u>	
			<u>M2</u>	<u>M3</u>
ESR Mechanical Contractors Inc. Wayne, NJ	\$1,087,000.00	+\$20,000.00	+\$20,000.00	+\$15,000.00

- 3.11 Receipt/Award of Bid – HVAC Upgrades at the Upper Montgomery Middle School (PSA #4221 UMS-M) – Bids were received on November 18, 2010 for HVAC upgrades at Upper Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>Alternates</u>	
		<u>Alternate 1</u>	<u>Alternate 2</u>
Gabe Sganga, Inc. Farmingdale, NJ	\$1,648,800.00	+\$400,000.00	+\$60,000.00
H & S Construction & Mechanical, Inc. Elizabeth, NJ	\$1,678,000.00	+\$415,000.00	+\$58,000.00
Framan Mechanical, Inc. Fords, NJ	\$1,678,000.00	+\$447,000.00	+\$36,000.00
T.M. Brennan Contractors, Inc. Hamburg, NJ	\$1,698,000.00	+\$450,000.00	+\$110,000.00
De Sesa Engineering Company, Inc. Livingston, NJ	\$1,714,000.00	+\$409,000.00	+\$87,000.00
Frank C. Gibson Inc. Freehold, NJ	\$1,729,000.00	+\$474,500.00	+\$68,000.00
Preferred Mechanical Inc. Aberdeen, NJ	\$1,749,000.00	+\$343,000.00	+\$64,000.00
Sunnyfield Corporation Eatontown, NJ	\$1,833,000.00	+\$437,000.00	+\$67,000.00

Centralpack Engineering Corp. Hibernia, NJ	\$1,892,000.00	+\$442,300.00	+\$47,870.00
Thassian Mechanical Contracting Inc. Belford, NJ	\$1,916,000.00	+\$542,000.00	+\$99,000.00
AMCO Enterprises, Inc. Kenilworth, NJ	\$1,939,000.00	+\$490,000.00	+\$79,000.00
Applied Energy Management Woodbridge, NJ	\$1,997,400.00	+\$537,960.00	+\$99,770.00
DuMont Mechanical, Inc. Glen Gardner, NJ	\$2,019,940.00	+\$456,990.00	+\$90,560.00
Kappa Construction Corp. Ocean, NJ	\$2,195,000.00	+\$560,000.00	+\$137,000.00

It is recommended that the Board of Education award the bid for HVAC upgrades at the Upper Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>Alternates</u>	
		<u>Alternate 1</u>	<u>Alternate 2</u>
Gabe Sganga, Inc. Farmingdale, NJ	\$1,648,800.00	+\$400,000.00	+\$60,000.00

3.12 Approval of resolutions related to special education litigation settlements – approve the following resolutions pertaining to special education litigation settlements:

(a) WHEREAS, J.W. is a student residing in Belle Mead, New Jersey, as is thus eligible to receive an education within the Montgomery Township Public School District; and

WHEREAS, a dispute arose between the Montgomery Township Board of Education and J.W.'s parents regarding the student's proposed program and placement for the 2010-2011 school year; and

WHEREAS, the Parties disposed of their dispute through amicable negotiations, the terms of which are set forth in full in the Settlement Agreement and Release, which is attached hereto and made a part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the terms, stipulations and conditions as established in the Settlement Agreement and Release are hereby approved and adopted by the Board. The Board President and Business Administrator/ Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effect said settlement.

(b) WHEREAS, A.M. is a student residing in Skillman, New Jersey, as is thus eligible to receive an education within the Montgomery Township Public School District; and

WHEREAS, a dispute arose between the Montgomery Township Board of Education and A.M.'s parents regarding the student's proposed program and placement for the 2009-2010 and 2010-2011 school years; and

WHEREAS, the Parties disposed of their dispute through amicable negotiations, the terms of which are set forth in full in the Settlement Agreement and Release, which is attached hereto and made a part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the terms, stipulations and conditions as established in the Settlement Agreement and Release are hereby approved and adopted by the Board. The Board President and Business Administrator/ Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effect said settlement.

- (c) WHEREAS, E.M. is a student residing in Skillman, New Jersey, as is thus eligible to receive an education within the Montgomery Township Public School District; and

WHEREAS, a dispute arose between the Montgomery Township Board of Education and E.M.'s parents regarding the student's proposed program and placement for the 2009-2010 and 2010-2011 school years; and

WHEREAS, the Parties disposed of their dispute through amicable negotiations, the terms of which are set forth in full in the Settlement Agreement and Release, which is attached hereto and made a part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the terms, stipulations and conditions as established in the Settlement Agreement and Release are hereby approved and adopted by the Board. The Board President and Business Administrator/ Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effect said settlement.

3.13 Approval of Change Order – approve the following change order:

Contract: Village Elementary Addition
Contractor: Apex Enterprises of Union
Change Order Number: 001
Change Order Amount: \$ 4,906.00 (part of allowance – no change in contract amount)
Description: 1. Removal of reinforced and excessively thick concrete at the entrance pads. Reinforced concrete in excess of six inches in most of the locations ranging up to 8 inches thick had to be jack hammered down to small pieces to enable removal: \$3,067.00
2. Work for radon piping: \$1,839.00

Total amount of this change order: \$4,906.00

Amount to be deducted from this allowance: \$30,000.
Amount of this change order: \$ 4,906.
Remaining allowance: \$25,094.

3.14 School Starting/Ending Times for the 2011-12 School Year – approve the starting and ending times for schools for the 2011-12 school year as follows:

- MHS 7:20 – 2:05
- UMS/LMS 8:08 – 2:55
- VES/OHES 9:30 – 3:50

- 3.15 Authorization to Advertise for Bids for Privatizing Transportation Routes – authorize the business administrator to prepare specifications to obtain costs for privatizing the triple tier busing times for the 2011-12 school year and for privatizing the transportation department.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda as attached.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT

4.1 PERSONNEL

Resignations/Retirements/Terminations/Rescissions

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
DISTRICT	Terry Sautters	Bus Driver	06/30/2011	Retirement	11/26/1991 – 06/30/2011
UMS	Dylan Harvey	Assistant Custodian	10/22/2010	Resignation	06/01/2010 – 10/22/2010

Location	Name	Position	Stipend	Pro-rated	Pay Dates
MHS	Kris Grundy	Basketball, Boys Head coach	\$8,204		12/15/2010 & 02/15/2011
MHS	Kevin Kretschy	Basketball, Girls Head coach	\$8,204		12/15/2010 & 02/15/2011
MHS	James Avallone	Basketball, Boys JV coach	\$5,417		12/15/2010 & 02/15/2011
MHS	Norman Gebhart	Basketball, Girls JV coach	\$5,417		12/15/2010 & 02/15/2011
MHS	Pat Youreneff	Basketball, Boys Freshman coach	\$4,542		12/15/2010 & 02/15/2011
MHS	Michael Girvan	Basketball, Girls Freshman coach	\$4,542		12/15/2010 & 02/15/2011
MHS	Joe Bassford	Basketball, Boys Volunteer coach	0		12/15/2010 & 02/15/2011
MHS	Jessica Rainey	Basketball, Girls Volunteer coach	0		12/15/2010 & 02/15/2011
MHS	Cristina Venetucci	Basketball, Girls Volunteer coach	0		12/15/2010 & 02/15/2011
MHS	Fred Godett	Basketball, Boys Clock Operator	\$1,796	50%	12/15/2010 & 02/15/2011
MHS	Cristina Venetucci	Basketball, Girls Clock Operator	\$1,796	50%	12/15/2010 & 02/15/2011
MHS	Elizabeth Wittmann	Cheerleading, Head Coach	\$5,470		12/15/2010 & 02/15/2011
MHS	Tiffany Riley	Cheerleading, JV Coach	\$4,667		12/15/2010 & 02/15/2011
MHS	Amy Nowalinski	Cheerleading, Volunteer Coach	0		12/15/2010 & 02/15/2011
MHS	Timothy Sullivan	Fencing, Boys Head Coach	\$6,254		12/15/2010 & 02/15/2011
MHS	Johanna Snedeker	Fencing, Girls Head Coach	\$6,254		12/15/2010 & 02/15/2011
MHS	Steve Caputo	Fencing, Volunteer Coach	0		12/15/2010 & 02/15/2011
MHS	Robert Scarpa	Ice Hockey, Head Coach	\$7,470		12/15/2010 & 02/15/2011
MHS	Kevin Armstrong	Ice Hockey, JV Coach	\$5,083		12/15/2010 & 02/15/2011
MHS	James Washburn	Ice Hockey, Volunteer Coach	0		12/15/2010 & 02/15/2011
MHS	Jon Jacey	Ice Hockey, Volunteer Coach	0		12/15/2010 & 02/15/2011
MHS	Noelle Keller	Swimming, Head Boys Coach	\$6,579		12/15/2010 & 02/15/2011
MHS	Claire Scarpa	Swimming, Head Girls Coach	\$6,579		12/15/2010 & 02/15/2011
MHS	Cathy Mallon	Swimming, Assistant Coach	\$2,246	50%	12/15/2010 & 02/15/2011
MHS	Lauren Levin	Swimming, Assistant Coach	\$2,246	50%	12/15/2010 & 02/15/2011
MHS	James Griffin	Weight Room Supervisor	\$2,500		12/15/2010 & 02/15/2011
MHS	Zoran Milich	Winter Track, Head Boys Coach	\$6,514		12/15/2010 & 02/15/2011
MHS	Tim Bartholomew	Winter Track, Head Girls Coach	\$6,514		12/15/2010 & 02/15/2011
MHS	Vincent Figueroa	Winter Track, Assistant Coach	\$4,471		12/15/2010 & 02/15/2011
MHS	Jim Goodfriend	Winter Track, Volunteer Coach	0		12/15/2010 & 02/15/2011
MHS	Kevin Jacoutot	Wrestling, Head Coach	\$7,682		12/15/2010 & 02/15/2011
MHS	Kurt Franey	Wrestling, JV Coach	\$5,278		12/15/2010 & 02/15/2011

Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
LMS	Alison Pankowski	Teacher/LDTC	Medical Leave	11/01/2010 – 03/30/2011 (paid using sick days w/benefits)
OHES	Dana Rosen	Teacher/Grade 2	Medical Leave	11/29/2010 – 02/04/2011 (paid using sick days w/benefits)
MHS	Jenny Egas	Teacher/Spanish	Maternity Leave Temporary Disability Leave Family Leave (FMLA) Anticipated Return	01/03/2011 – 02/25/2011 (paid w/benefits) 02/28/2011 – 04/08/2011 (unpaid w/benefits) 04/11/2011
VES	Laurie Winer	Teacher/Grade 4	Maternity Leave Temporary Disability Leave Family Leave (FMLA) Anticipated Return	03/14/2011 – 04/22/2011 (paid w/benefits) 04/25/2011 – 06/30/2011 (unpaid w/benefits) 09/01/2011
VES	Lauren Fornal	School Counselor	Maternity Leave Temporary Disability Leave Family Leave (FMLA) Anticipated Return	02/01/2011 – 03/21/2011 (paid w/benefits) 03/22/2011 – 06/30/2011 (unpaid w/benefits) 09/01/2011

Appointments 2010 - 2011

Location	Name	Position	2010/Hourly Rate	Dates of Employment/Notes
DISTRICT	Debra Rothwell	Teacher/LDTC	\$456.35/diem	Pay up to 2 days for moving between buildings for the 2010-11 school year. (Rescind Request)