

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, March 23, 2010**

**7:00 p.m. Executive Session**

**7:30 p.m. Public Session**

**Upper Middle School Media Center**

**DRAFT AGENDA FOR REGULAR BUSINESS MEETING**

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on April 29, 2009. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, The Spectator and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

SALUTE THE FLAG

ROLL CALL

EXECUTIVE SESSION

RECONVENE IN OPEN SESSION

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. February 9, 2010 Executive Session Meeting
2. February 9, 2010 Workshop and Special Meeting
3. February 23, 2010 Executive Session Meeting
4. February 23, 2010 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education approve the correspondence as follows:

## NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any **new/old business** to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the Board for a response.

## SUPERINTENDENT'S REPORT

## ACTION AGENDA

### PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent's Report** and the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

### **1.0**    ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

#### 1.1    Routine Monthly Reports - as attached

1.    Student Care and Control Report
2.    Teacher Absences Report
3.    Fire Drill Report
4.    Timeline of Critical Activities

#### 1.2    Policy First Reading – Approve the following policy and regulation revisions as a first reading:

2423 & 2423R	Bilingual and ESL Education
1620	Administrative Employment Contract
8461	Reporting Violence, Vandalism, Alcohol and Other Drug Abuse

#### 1.3    Policy Second Reading – Approve and adopt the following policy and regulation revisions as a second reading:

0110	Identification
0131	Bylaws and Policies
0144	Board Member Orientation
0153	Annual Appointments
0154	Annual Motions and Designations
0155	Board Committees
2415.03	Highly Qualified Teachers
3160R	Physical Examination for Teaching Staff
4160R	Physical Examination for Support Staff
6422 & 6422R	Budget Transfers
8140	Enrollment Accounting

#### 1.4    Policy Committee Charter Revision – Approve the revised Charter of the Policy Committee.

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements – Approve the following Out-of-District placements for the 2009/10 school year.

<u>Pupil ID#</u>	<u>Class.</u>	<u>School</u>	<u>TUITION</u>			<u>Total for Year</u>
			<u>Anticipated Start Date</u>	<u>ESY</u>	<u>RSY</u>	
101288		Rock Brook	3/1/2010	NA	\$17,511.12 Prorated	\$17,511.12 prorated

2.2 Consultant Approvals 2009/2010 – Approve the following consultants for the 2009/10 school year.

Approve CATIES to do an assistive technology evaluation for student ID# 9250 on-site at the Bancroft School at a cost of \$1200.00.

Approve Bill Margharetta from NJ Safety Council to provide Instructor Training on 2/12/2010 and 2/16/2010 to four staff members at a cost of \$1,625.00. Funds to be provided through the Allstate Grant.

2.3 Chapter 192/193 Funding for 2009/10 -

Approve additional funding under Chapter 192/193 for the 2009/10 school year. The additional funds of \$1,466.00 should be allocated to Chapter 193, Exam & Classification, bringing the total to date for the year to \$33,440.00.

2.4 Donation Acceptance – Accept the donation from Mr. Bill Hirst of four river birch trees to be planted at Montgomery High School as part of the landscaping plan .

2.5 Trip Approval – Approve the MHS Baseball Team’s Trip Proposal to Cooperstown, New York from May 2 – 3, 2010 at no cost to the district.

**3.0 FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of February 28, 2010:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of February 28, 2010.

- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of February 28, 2010 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary	Date
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- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of February 28, 2010 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 Approval of Monthly Bills for March – approve the monthly bills as follows:

General Operating	\$
Food Services	\$
Lease Purchase	\$

- 3.6 Travel Reimbursement – 2009/2010 – approve the Board member and/or staff conference and travel expenses as per the attached list.

- 3.7 A. Adoption of the 2010-2011 Tentative Budget – that the Board of Education adopt the 2010-2011 tentative budget as follows:

General Fund Current Expense	\$
General Fund Capital Outlay	\$
Special Revenue Fund	\$
Debt Service Fund	\$
<b>Total Tentative Budget</b>	<b>\$</b>

- B. Amount to be Raised for Taxes – General Fund – that the Board of Education authorize the Board Secretary to place on the ballot for the April 20, 2010 school election the following question:

**RESOLVED**, that there should be raised for General Funds \$\_\_\_\_\_ for the ensuing school year (2010-2011).

- C. Amount to be Raised for Taxes – Debt Service – that the Board of Education acknowledge that \$\_\_\_\_\_ be raised to support the debt service budget for the ensuing school year (2010-2011).

- 3.8 Approval of the Adoption of Estimated Tuition Rates for 2010-2011 - establish the following estimated tuition rates for the 2010-2011 school year:

Kindergarten	\$
Grades 1-5	\$
Grades 6-8	\$
Grades 9-12	\$
Learning Language Disabled (LLD)	\$
Autistic	\$
Preschool Disabled (PSD)	\$

3.9 Approval of Somerset Educational Services Contract – approve the district’s participation in a jointure contract with the Somerset County Educational Services Commission with the Educational Services Commission acting as host and Montgomery the joiner at a cost of \$1,444,862 for 29 double routes for the 2010-2011 school year.

3.10 Approval of Resolution Allowing an Easement for Montgomery Township - approve the following resolution allowing an easement for Montgomery Township for the installation of a sewer line on the Orchard Hill School property:

WHEREAS, the Montgomery Township Board of Education (hereinafter referred to as the “Board) is the fee simple owner of certain property located in the Township of Montgomery, County of Somerset and State of New Jersey designated as Lot 8.34, 8.36, 14 and 15 in Block 19001 on the Montgomery Township Tax Assessment Maps (rev. 2008); and

WHEREAS, the Township of Montgomery (hereinafter referred to as the “Township”) desires to acquire certain easements upon the Board’s property, as set forth in the Deed of Easement for Perpetual Sanitary Sewer Purposes and For Self-Terminating Temporary Construction Purposes, attached hereto as Schedule A, in order to facilitate the installation of sewer lines as part of the extension of a public sanitary sewer system; and

WHEREAS, the easement area is not needed for school purposes; and

WHEREAS, the Board is desirous of transferring the easements to the Township;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the conveyance of easements to the Township in accordance with the Deed of Easement for Perpetual Sanitary Sewer Purposes and For Self-Terminating Temporary Construction Purposes attached hereto as Schedule A.

BE IT FURTHER RESOLVED, that the Board President and Business Administrator are hereby authorized to execute any documents necessary to facilitate the transaction in accordance with this Resolution.

3.11 Renewal of Contract/Refuse Removal for the Montgomery Township Board of Education (Bid #B09-02) – renew for the 2010-2011 school year the following bid B09-02 of 2008-2009 awarded on March 25, 2008 and renewed on March 24, 2009 in accordance with N.J.S.A. 18A:18A-42.

Vendor

Central Jersey Waste & Recycling, Inc.  
Ewing, NJ

3.12 Renewal of Contract/Commercial Appliance Repair and Service (Bid #B09-03) – renew for the 2010-2011 school year the following bid B09-03 of 2008-2009 awarded March 25, 2008 and renewed on March 24, 2009 in accordance with N.J.S.A. 18A:18A-42.

Vendor

Malachy Mechanical  
Bayonne, NJ

*July 1, 2010 – June 30, 2011*

Hourly Rate- \$

8:00 AM-4:00 PM

Evening Rate- \$

4:00 PM-8:00 AM

Overtime Rate-Sat., \$  
Sun. & Holidays  
Part Mark-Up %: MSRP

- 3.13 Renewal of Contract/Integrated Pest Control and Exterminator Services (#B09-04) - renew for the 2010-2011 school year the following bid B09-04 of 2008-2009 awarded March 25, 2008 and renewed on March 24, 2009 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>	
Pest-A-Side	<i>July 1, 2010 - June 30, 2011</i>
Exterminating Co., Inc.	Cost of Yearly \$
Bridgeton, NJ	Preventive Pest Control Service
	Hourly Rate- \$
	8:00 AM-4:00 PM
	Evening Rate- \$
	4:00 PM-8:00 AM
	Overtime Rate-Sat., \$
	Sun. & Holidays

- 3.14 Renewal of Contract/Plumber (Bid #B09-05) – renew for the 2010-2011 school year the following bid B09-05 of 2008-2009 awarded March 25, 2008 and renewed on March 24, 2009 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>	
Raymond D. Manner	<i>July 1, 2010 – June 30, 2011</i>
Plumbing & Heating	Hourly Rate- \$75.00
Green Brook, NJ	8:00 AM-4:00 PM
	Evening Rate- \$112.50
	4:00 PM-8:00 AM
	Overtime Rate-Sat., \$112.50
	Sun. & Holidays \$150.00 Excess of
	& Fed. Holidays 8 hrs on Sat, Sun. & Fed. Hol.
	Part Mark-Up %: 40%

*The renewal is at no increase to the Board of Education.*

- 3.15 Renewal of Contract/District Alarm Monitoring with Maintenance and Repair of all Security Alarm Systems for the Montgomery Township Board of Education (#B09-06) - renew for the 2010-2011 school year the following bid B09-06 of 2008-2009 awarded April 22, 2008 and renewed on March 24, 2009 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>	
Triad Security Systems	<i>July 1, 2010 – June 30, 2011</i>
Union, NJ	Cost of Yearly District \$
	Alarm Monitoring
	Hourly Rate- \$
	8:00 AM-4:00 PM
	Evening Rate- \$
	4:00 PM-8:00 AM
	Overtime Rate-Sat., \$
	Sun. & Holidays
	Part Mark-Up %:

- 3.16 Renewal of Contract/Custodial Services for the Lower Montgomery Middle School (#B09-07) – renew for the 2010-2011 school year the following bid B09-07 of 2008-2009 awarded April 22, 2008 and renewed on March 24, 2009 in accordance with N.J.S.A. 18A:18A-42.

	<u>July 1, 2010 – June 30, 2011</u>	
	9/1/10-6/30/11	7/1/10-8/31/10
<u>Vendor</u>	Day & Evening	Summer
All Clean Building Services	<u>Cleaning</u>	<u>Cleaning</u>
Hamilton, NJ		

- 3.17 Renewal of Contract/Diesel Fuel (Bid #B10-11) – renew for the 2010-2011 school year the following bid B10-11 of 2009-2010 awarded on June 16, 2009 in accordance with N.J.S.A. 18A:18A-42.

	Fixed Delivery Prices	
	Ultra Low Sulfur	Ultra Low Sulfur
<u>Vendor</u>	<u>Diesel Fuel, #2D</u>	Diesel Fuel, #2D
Allied Oil, LLC		<u>Winter Blend</u>
Hillsborough, NJ		

- 3.18 Approve Resolution Supporting Suspension of 2010 School Budget Elections -

WHEREAS, on February 11, 2010, Governor Christopher Christie issued Executive Order 14, which froze current-year state aid payments in more than 500 local school districts, including Montgomery Township School District; and

WHEREAS, Executive Order 14 sets out a process whereby affected school districts would use their excess surplus and portions of reserve accounts to make up for the loss of current-year aid, a strategy that will have an uncertain impact on next year's (2010-2011) school budgets; and

WHEREAS, local school districts have been advised of four possible scenarios concerning their 2010-2011 state aid allocations, adding to the uncertainty over future school finances; and

WHEREAS, the Governor's annual budget message, through which official state school aid amounts for 2010-2011 will be released, has been postponed until March 16; and

WHEREAS, local school boards must finalize proposed budgets for placement on the election ballot by April 3, a span of less than three weeks; and

WHEREAS, the lack of complete information about state school funding and the compressed budget timelines will pose a burden to local school districts in developing intelligent, responsible budgets; and

WHEREAS, the scheduling of the school budget referendums on April 20 precludes the allotment of additional time needed for budget development; and

WHEREAS, proposed school budgets are controlled by a tax-levy cap and undergo thorough review by the state's Executive County Superintendents, thereby ensuring efficient and responsible use of taxpayer funds; now therefore be it

RESOLVED, that the Montgomery Township Board of Education urges Governor Christopher Christie and the state Legislature to take necessary action to suspend the 2010 school budget elections; and be it further

RESOLVED, that the Montgomery Township Board of Education also urges state lawmakers to permit certification of school tax levies based on the budgets approved by local boards of education following the public hearings required pursuant to N.J.S.A. 18A: 22-10 et seq.; and be it further

RESOLVED, that the Montgomery Township Board of Education also urges state lawmakers to adjust the school budget calendar to extend timelines for the budget development, hearing and adoption process, thereby enabling school districts to develop responsible budgets necessary to meet state and local education goals; and be it further

RESOLVED, that this resolution be sent to Governor Christopher Christie, Acting Commissioner of Education Bret Schundler, Senate President Stephen Sweeney, Assembly Speaker Sheila Oliver, State Senator Christopher “Kip” Bateman and Assembly Representatives Peter Biondi and Denise Coyle; and be it further

RESOLVED, that a copy of this resolution be forwarded to the New Jersey School Boards Association.

#### **4.0 PERSONNEL**

The superintendent recommends that the Board of Education approve the personnel agenda as attached.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

#### **ADJOURNMENT**