

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, April 26, 2011
7:00 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on April 28, 2010 and April 18, 2011. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

SALUTE THE FLAG

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing matters related to personnel which include appointments of teaching personnel, renewal of employment contracts for non-tenured certificated personnel, a student disciplinary matter, a legal update on the status of the school funding NJ supreme court decision, and an update on the status of the appeal of the local tax levy determination made by the Commissioner of Education. When the need for confidentiality no longer exists, the matter will be disclosed to the public.

RECONVENE IN OPEN SESSION

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. March 2, 2011 Special Public Meeting
2. March 8, 2011 Executive Session Meeting
3. March 8, 2011 Workshop and Special Public Meeting

4. March 22, 2011 Executive Session Meeting
5. March 22, 2011 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education approve the correspondence as follows:

1. E-mail from D. Hladick dated 4/15/2011 regarding UMS
2. E-mail from A. Wirsul dated 4/14/2011 regarding Memorial
3. E-mail from A. Wirsul dated 4/14/2011 regarding Candidate’s Night
4. E-mail from R. Cavalli dated 3/21/2011 regarding Finance Committee Meeting

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response.

SUPERINTENDENT’S REPORT

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – as attached

1. Student Care and Control Report
2. Teacher Absences Report
3. Fire Drill Report
4. Timeline of Critical Activities

1.2 Policy – Second Reading and Adoption – Approve the adoption of the following policy and regulation following a second reading:

| <u>Number</u> | <u>Policy</u> |
|---------------|--|
| 1140 | Affirmative Action Program |
| 1523 | Comprehensive Equity Plan |
| 1530 & 1530R | Equal Employment Opportunities |
| 1550 & 1550R | Affirmative Action Program for Employment and Contract Practices |
| 2260 | Affirmative Action Program for School and Classroom Practices |
| 2423 & 2423R | Bilingual and ESL Education |
| 6360 | Political Contributions |
| 6362 | Contributions to Board Members and Contract Awards |
| 8420 | Emergency and Crisis Situations |

| | |
|----------|--|
| 8420R | Emergency and Non-Fire Evacuation Plan |
| 8420.2R | Bomb Threat |
| 8420.7R | Lockdown Procedures |
| 8420.10R | Active Shooter |
| 8740 | Bonding |

1.3 Policy First Reading – Approve the following policy as a first reading:

| | |
|---------------|--|
| <u>Number</u> | <u>Policy</u> |
| 0141.1 | Board Member and Term-Sending District |
| 0141.2 | Board Member and Term-Receiving District |
| 1230 | Superintendent’s Duties |
| 1522 | School-Level Planning |
| 3144 | Certification of Tenure Charges |

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Acceptance of Tuition Students –

Accept I.M. as a tuition-based 10th grade student at MHS for the 2011 – 2012 at the Board approved tuition rate.

Accept J.L. as a tuition-based 9th grade student at MHS for the remainder of the 2010-2011 school year, beginning on April 26, 2011, at the Board approved tuition rate.

2.2 Consultant Approval - Approve the following consultant for the 2010/11 school year.

| CONSULTANT NAME/VENDOR | SERVICE PROVIDED | RATE OF SERVICE |
|------------------------|---------------------|-----------------|
| Caron Foundation | Educational Service | \$27.50/hour |

2.3 Acceptance of Donation – Accept the donation of 247 computer monitors from Munich RE. Corporation. This donation will be used by the technology department throughout the district.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of March 31, 2011:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of March 31, 2011.
- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of March 31, 2011 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

| | |
|-----------------|------|
| Board Secretary | Date |
|-----------------|------|

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of March 31, 2011 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).
- 3.5 Approval of Monthly Bills for April – approve the monthly bills as follows:

| | |
|-------------------|----------------|
| General Operating | \$9,554,490.53 |
| Food Services | \$ 181,520.60 |

- 3.6 Travel Reimbursement – 2010/2011 – approve the Board member and/or staff conference and travel expenses as per the attached list.
- 3.7 Cooperative Bidding Resolution – approve participation in the Ed-Data New Jersey Cooperative Pricing System #26EDCP for bidding supplies for the 2011-2012 school year with the Glen Rock Board of Education as the Lead agency. It is further recommended that Educational Data Services, Inc., Saddle Brook, New Jersey be retained as coordinating agent at an annual fee of \$13,000 in accordance with 18A:18A-11.
- 3.8 Renewal of Contract/District Fire Alarm Testing, Maintenance and Repair (Bid #B11-03) – It is recommended that the Board of Education renew for the 2011-2012 school year the following bid; B11-03 of 2010-2011, awarded on July 27, 2010, in accordance with N.J.S.A. 18A:18A-42.

| <u>Vendor</u> | July 1, 2011 – June 30, 2012 | |
|---|---|---|
| Open Systems Integrators, Inc. Manalapan, NJ | Yearly Maint. Hourly Rate- 8:00 AM-4:00 PM Evening Rate- 4:00 PM-8:00 AM Overtime Rate-Sat., Sun. & Holidays Part Mark-Up %: | \$31,198.00 \$92.00 \$138.00 \$184.00 21% |

The renewal is at no increase to the Board of Education.

- 3.9 Receipt and Award of Bid – District Alarm Monitoring with Maintenance and Repair of all Security Alarm Systems for the Montgomery Township Board of Education (Bid #B12-03) – Bids were received on March 30, 2011, for district alarm monitoring with maintenance and repair for the Montgomery Township Board of Education as follows:

| <u>Vendor</u> | <u>Base Bid</u> |
|-------------------------------------|--|
| Triad Security Systems Union, NJ | July 1, 2011 – June 30, 2012 Cost of Yearly District \$4,760.00 Alarm Monitoring Hourly Rate- \$90.00 8:00 AM-4:00 PM Evening Rate- \$135.00 4:00 PM-8:00 AM Overtime Rate-Sat. \$135.00 Sun. & Holidays Part Mark-Up %: 10% |

It is recommended that the Board of Education award Bid #B12-03 for district alarm monitoring with maintenance and repair for the Montgomery Township Board of Education as follows:

| <u>Vendor</u> | <u>Base Bid</u> |
|-------------------------------------|--|
| Triad Security Systems Union, NJ | July 1, 2011 – June 30, 2012 Cost of Yearly District \$4,760.00 Alarm Monitoring Hourly Rate- \$90.00 8:00 AM-4:00 PM Evening Rate- \$135.00 4:00 PM-8:00 AM Overtime Rate-Sat. \$135.00 Sun. & Holidays Part Mark-Up %: 10% |

3.10 Receipt and Award of Bid – Electrician (Bid #B12-04) – Bids were received on March 30, 2011, for an electrician as follows:

| <u>Vendor</u> | <u>Base Bid</u> | | | |
|---|---|------------------------|-------------------------|---------------------|
| | July 1, 2011 through June 30, 2012 | | | |
| | Hourly Rate | Evening Rate | Overtime Rate | Part Mark-up |
| | 8:00 AM-4:00 PM | 4:00 PM-8:00 AM | Sat., Sun., Fed. | Percentages |
| | Holidays | | | |
| MTB Electric, LLC Long Valley, NJ | \$73.60 | \$110.00 | \$147.20 | 0% |
| Tatbit Co Butler, NJ | \$79.00 | \$118.50 | \$158.00 | 0% |
| Sal Electric Co., Inc. Jersey City, NJ | \$95.00 | \$142.50 | \$190.00 | 15% |
| Maul Electric Inc. Dayton, NJ | \$108.00 | \$162.00 | \$216.00 | 15% |

It is recommended that the Board of Education award Bid #B12-04 for an electrician as follows:

Vendor

MTB Electric, LLC
Long Valley, NJ

July 1, 2011 – June 30, 2012

Hourly Rate- \$73.60
8:00 AM-4:00 PM
Evening Rate- \$110.00
4:00 PM-8:00 AM
Overtime Rate-Sat. \$147.20
Sun. & Holidays
Part Mark-Up %: 0%

- 3.11 New Jersey Cooperative Bid (Educational Data Services) – approval of the award of bids received by Educational Service Commission of Morris County, Morris Plains, NJ on behalf of the New Jersey Cooperative Bid Members as follows:

| <u>Category</u> | <u>Vendor</u> |
|------------------------------|---|
| General Classroom Supplies | Cascade School Supplies |
| Audio Visual Supplies | Camcor, Inc. Paper Clips, Inc. Troxell Communications Inc. Valiant IMC |
| Copy Duplicator Paper | Contract Paper Group, Inc. |
| Elementary Science Supplies | NASCO |
| Fine Arts Supplies | Cascade School Supplies Ceramic Supply Inc. Dick Blick Company NASCO Sax Arts & Crafts/School Specialty Sheffield Pottery, Inc. Triarco Arts & Crafts LLC |
| Health & Trainer Supplies | Henry Schein Inc. School Health Corp. |
| Family Consumer Science | NASCO S.A.N.E. |
| Library Supplies | Brodart Co. Cascade School Supplies Highsmith Inc. Sandy Enterprises, Inc. |
| Office and Computer Supplies | Staples Advantage |
| Photography Supplies | Valley Litho Supply Co. |
| Physical Education Supplies | Levy's, Inc. NASCO Passon's Sports/Sports Supply |

| | |
|---------------------|---|
| | Sportime/School Specialty |
| Rocketry | Electronix Express Kelvin LP Satco Supply Pitsco Education |
| Science Supplies | Bio Corporation Carolina Biological Supply Co. Fisher Science Education Inc. Frey Scientific Co. NASCO RNJ Electronics RSR Electronics Inc. Sargent-Welch/VWR Science Kit, LLC Ward's Natural Science W.W. Grainger, Inc. |
| Teaching Aids | Becker's School Supplies Discount School Supply Kaplan Early Learning Co. Lakeshore Learning Materials School Specialty/Childcraft |
| Technology Supplies | Brodhead-Garrett Company Midwest Technology Products Paxton/Patterson LLC Satco Supply Valley Litho Supply Co. |

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT