

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, May 25, 2010**  
**6:30 p.m. Executive Session**  
**7:30 p.m. Public Session**  
**Upper Middle School Media Center**

**AGENDA FOR REGULAR BUSINESS MEETING**

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on April 28, 2010 and May 18, 2010. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, The Spectator and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

SALUTE THE FLAG

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing employment of personnel matters and issues related to potential litigation regarding the 2010-2011 defeated budget and matters of collective bargaining with all bargaining groups. When the need for confidentiality no longer exists, the matter will be disclosed to the public.

RECONVENE IN OPEN SESSION

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. April 1, 2010 – Special Public Meeting
2. April 13, 2010 – Executive Session Meeting
3. April 13, 2010 – Workshop and Special Meeting
4. April 16, 2010 – Executive Session Meeting
5. April 16, 2010 – Special Meeting
6. April 27, 2010 – Executive Session Meeting
7. April 27, 2010 – Organization and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education approve the correspondence as follows:

1. E-mail from P. Bowman dated 4/20/2010 regarding MTSD performance
2. E-mail from G. Nukala dated 4/21/2010 regarding budget question
3. E-mail from R. Cavalli dated 4/24/2010 regarding request for information
4. E-mail from P. Maluso dated 4/27/2010 regarding MTSD e-mail list
5. E-mail from M. Kauzmann dated 4/28/2010 regarding thank you
6. E-mail from R. Cavalli dated 4/28/2010 regarding communication and request
7. E-mail from R. Cavalli dated 4/28/2010 regarding budget process, constraints
8. E-mail from K. Ford dated 5/8/2010 regarding information presentation
9. E-mail from H. Miele dated 5/12/2010 regarding ice cream vending machine
10. E-mail from D. Gaynor dated 5/17/2010 regarding budget suggestions
11. E-mail from E. Hans dated 5/18/2010 regarding staffing
12. E-mail from M. Larkin dated 5/19/2010 regarding reconfiguration

#### NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any **new/old business** to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the Board for a response.

#### SUPERINTENDENT'S REPORT

- 2010-2011 Budget Update
- Race to the Top

#### ACTION AGENDA

##### PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent's Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

#### **1.0** ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports - as attached
  1. Student Care and Control Report
  2. Teacher Absences Report
  3. Fire Drill Report
  4. Timeline of Critical Activities
- 1.2 Race to the Top Grant, Round 2 – Approve the Race to the Top Memorandum of Understanding to implement the State Plan between New Jersey State and Montgomery Township School District.

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements – Special Education 2009/2010 as follows:

Approve the following Out-of-District placements for the 2009/10 school year.

<u>Pupil ID#</u>	<u>Class.</u>	<u>School</u>	<u>Anticipated Start Date</u>	<u>TUITION</u>		
				<u>ESY</u>	<u>RSY</u>	<u>Total for Year</u>
9241	Aut	Hunterdon County ESC- West Amwell	05/26/2010	NA	\$5,250.00 prorated	\$5,250.00 prorated
101348	Aud	Mountain Lakes Lake Drive School for the Deaf	05/03/2010	NA	\$11,291.20 prorated	\$11,291.20 prorated
12096	ED	Shepard School	05/06/2010	NA	\$7,966.08 prorated	\$7,966.08 prorated

Approve the following additional services for student ID# 9241 attending the Hunterdon County ESC West Amwell Campus effective 05/26/2010 and for the remainder of the 2009/10 school year.

Personal Aide                      \$5,106.15 (approx. prorated cost)  
ABA Therapy                        \$5,200.00 (approx. prorated cost)

Approve the following additional services for student ID# 101348 attending the Mountain Lakes Lake Drive School for the Deaf effective 05/03/2010 and for the remainder of the 2009/10 school year.

Occupational Therapy            \$ 70.00/month for 2 months for a total of \$140.00  
Speech                                \$140.00/month for 2 months for a total of \$280.00

2.2 Consultant Approvals 2009/2010 –

Approve the following consultants for the 2009/10 school year.

Behavior Therapy Associates to provide a Functional Behavioral Assessment and Behavior Intervention Plan for student ID# 100437 at a cost of \$2,640.00.

Hancock Central School District in NY to provide the following evaluations for student ID# 000365 at a cost of \$52.00/hour:

- Psychological Evaluation with IQ
- Social Emotional Assessment with Student Interview
- Educational Screening
- Classroom Observation

Sopris West/Cambium Learning Group to provide a 3-day training on Language LA, June 21-23, 2010. The cost of \$2,500.00/day plus materials will be paid through the ARRA IDEA Stimulus Grant.

2.3 Chapter 192/193 Funding for 2009/10 - Approve additional funding under Chapter 192/193 for the 2009/10 school year. The additional funds of \$538.00 should be allocated to Chapter 193, Corrective Speech, bringing the total to date for the year to \$20,176.00.

2.4 Textbook Approvals – Approve the following textbooks:

<u>Title</u>	<u>Use</u>
<u>The Glass Castle: A Memoir</u>	Summer Reading/Gr. 10
<u>Interpreter of Maladies</u>	Summer Reading/Gr. 11 Honors

2.5 Donation Acceptance – Accept the following donations:

<u>Item</u>	<u>From</u>	<u>Use</u>
75 sugar maple trees	E. Zak and G. Kaganowicz	Montgomery High School
40 cases colored paper	Ricoh Corporation	VES

2.6 Field Trip Approval – Approve the overnight trip for MHS Track Team members to participate in the State Track Meet on May 28 & 29, 2010 in Egg Harbor, New Jersey, at a cost not to exceed \$978.40.

### **3.0 FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of April 30, 2010:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of April 30, 2010.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of April 30, 2010 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_

Board Secretary

\_\_\_\_\_

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of April 30, 2010 after review of the Board Secretary's and Treasurer’s monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for May – approve the monthly bills as follows:

General Operating	\$6,306,721.90
Food Services	\$144,460.61

- 3.6 Travel Reimbursement – 2009/2010 and 2010/2011 – approve the Board member and/or staff conference and travel expenses as per the attached list.
- 3.7 Food Service Management Agreement – that the Board of Education renew the agreement with COMPASS GROUP USA, INC., by and through its CHARTWELLS Division as the district's Food Services management company for the 2010-2011 school year with the following management fee and guaranteed return:

Administrative Fee. Chartwells shall charge the Local Education Agency an Administrative Fee of Six Thousand Seven Hundred Ninety Two dollars and Ten cents (\$6,792.10) per month for the ten (10) months during the 2010-2011 academic year.

Management Fee. Chartwells shall charge the Local Education Agency a Management Fee of \$.0772 per meal served and meal equivalents per month for the ten (10) months during the 2010-2011 academic year.

Computing Meals. Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snacks) served and meal equivalents. Cash receipts, including vending machine revenue, other than from Sales of National School Lunch Program, School Breakfast Program and After School Snack Program meals served to children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal Management Fee of \$.0772 will be multiplied by total meals.

Guaranteed Return. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be \$50,000.00. If the annual operating statement shows a return less than \$50,000.00, Chartwells will reduce its Management Fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwells' Management Fee, as set forth above. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

- (a) Reimbursement rates for NSLP and SBP meals will not be less than the rates estimated in Chartwells' proposal.
- (b) The value of government-donated commodities and/or cash in lieu thereof will not be less than the value of government-donated commodities and/or cash in lieu thereof estimated in Chartwells' proposal.
- (c) The number of days meals are served during the school year will not be less than 179 days at the elementary level and 175 days at the middle school level and 179 days at the high school level.
- (d) The number of serving periods, locations, serving times and types of service will not change materially.
- (e) The student enrollment for the Term of the Agreement will not be less than 5,190 students.
- (f) The level of wages, salaries and fringe benefits will not exceed those included in Chartwells' proposal.
- (g) The selling prices of Menu Pattern Meals and a la carte selections will not be less than those proposed in the proposal.
- (h) Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- (i) The District and its representatives including but not limited to, school principals, teachers and District employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The District shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.
- (j) The LEA shall have timely submitted all applications for reimbursement for free and reduced price meals, except where such failure is due to an act or omission of Chartwells.

In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

- 3.8 School Lunch Prices – 2010/2011 – approve the following lunch prices and à la carte items as attached on Schedule A for the 2010/2011 school year:

<u>Type A Lunches</u>		<u>Milk Prices</u>	
Elementary	\$1.90	Student	\$0.40
Middle School	\$2.00	Adult	\$0.40
High School	\$2.00		
Reduced	\$0.40		
Premium Lunch	\$4.00		
Adult	\$2.55		
Adult Premium Lunch	\$4.50		

- 3.9 Receipt/Award of Bid – Electrician (Bid #B11-01) – Bids were received on May 4, 2010 for an electrician as follows:

<b>Vendor</b>	<b>Hourly Rate 8:00 AM-4:00 PM</b>	<b>Evening Rate 4:00 PM-8:00 AM</b>	<b>Overtime Rate Sat., Sun., Fed.</b>	<b>Part Mark-up Percentages</b>
Global Electrical Services, Inc. Frenchtown, NJ	\$71.43	\$107.15	\$142.86	10%
DPR Electric, Inc. Bound Brook, NJ	\$72.00	\$130.00	\$180.00	10%
Starlite Electric, LLC Keansburg, NJ	\$102.00	\$150.00	\$195.00	10%
Sal Electric Co., Inc. Jersey City, NJ	\$105.75	\$158.62	\$211.50	20%
Marlee Contractors, LLC Hammonton, NJ	\$121.75	\$182.63	\$243.50	+30%
Berkowatts Electric, LLC Lakewood, NJ	\$125.00	\$187.50	\$250.00	25%

It is recommended that the Board of Education award Bid #B11-01 for an electrician as follows:

**July 1, 2010 through June 30, 2011**

<b>Vendor</b>	<b>Hourly Rate 8:00 AM-4:00 PM</b>	<b>Evening Rate 4:00 PM-8:00 AM</b>	<b>Overtime Rate Sat., Sun., Fed.</b>	<b>Part Mark-up Percentages</b>
Global Electrical Services, Inc. Frenchtown, NJ	\$71.43	\$107.15	\$142.86	10%

- 3.10 Receipt/Award of Bid – Air Conditioning and Ventilation Controls (Bid #B11-02) – Bids were received on May 4, 2010 for air conditioning and ventilation controls as follows:

<b>Vendor</b>	<b>Hourly Rate 8:00 AM-4:00 PM</b>	<b>Evening Rate 4:00 PM-8:00 AM</b>	<b>Overtime Rate Sat., Sun., Fed.</b>	<b>Part Mark-up Percentages</b>
Automatic Temperature Control Services, Inc. Middlesex, NJ	\$125.00	\$155.00	\$165.00	List -30%
Johnson Controls, Inc. Edison, NJ	\$157.00	\$200.00	\$210.00	List -50%

It is recommended that the Board of Education award Bid #B11-02 for air conditioning and ventilation controls as follows:

**July 1, 2010 through June 30, 2011**

<b>Vendor</b>	<b>Hourly Rate 8:00 AM-4:00 PM</b>	<b>Evening Rate 4:00 PM-8:00 AM</b>	<b>Overtime Rate Sat., Sun., Fed.</b>	<b>Part Mark-up Percentages</b>
Automatic Temperature Control Services, Inc. Middlesex, NJ	\$125.00	\$155.00	\$165.00	List -30%

- 3.11 Receipt/Award of Bid – Fire Alarm and PA System Replacement at Orchard Hill Elementary School (PSA #4221 OH FA) – Bids were received on May 20, 2010 for fire alarm and PA system replacement at Orchard Hill Elementary School as follows:

<b>Vendor</b>	<b>Base Bid</b>	<b>Alternate #1</b>
Alarm and Communication Technologies, Inc. Denville, NJ	\$321,288.00	\$23,300.00
Signal Electric Corp. East Brunswick, NJ	\$379,000.00	\$24,400.00
WPCS International Trenton, NJ	\$414,709.00	\$36,638.00
Open Systems Integrators Manalapan, NJ	\$423,411.00	\$26,600.00
Electrical Design & Construction Corp. Shrewsbury, NJ	\$454,000.00	\$31,700.00
Armour & Sons Electric, Inc. Langhorne, PA	\$514,216.00	\$16,963.00

It is recommended that the bid submitted by Alarm and Communication Technologies, Inc. be rejected by the Board of Education as a non-conforming bid since the public address system being provided does not have all of the features of the specified system required under the bidding documents.

It is recommended that the Board of Education award the bid for fire alarm and PA system replacement at Orchard Hill Elementary School to the lowest responsible bidder as follows:

<b>Vendor</b>	<b>Base Bid</b>	<b>Alternate #1</b>
Signal Electric Corp. East Brunswick, NJ	\$379,000.00	\$24,400.00

- 3.12 Receipt/Award of Bid – Window and Door Replacement at Upper Middle School (PSA #4221 UMS W) – Bids were received on May 20, 2010 for window and door replacement at Upper Middle School as follows:

<b>Vendor</b>	<b>Base Bid</b>	<b>Alternate #1</b>	<b>Alternate #2</b>
Arrow Steel Window Corp. E. Farmingdale, NY	\$919,000.00	\$40,500.00	\$1,500.00
Panoramic Window & Door Systems, Inc. Piscataway, NJ	\$1,012,000.00	\$58,000.00	\$1,200.00
Regency Development Properties, LLC Lakewood, NJ	\$1,089,000.00	\$210,000.00	\$150,000.00
R.D. Architectural Products, Inc. Fair Lawn, NJ	\$1,160,000.00	\$61, 600.00	(\$16,600.00)
SMAC Corp. Paterson, NJ	\$1,363,000.00	\$19,000.00	\$16,400.00

It is recommended that the bids submitted by Arrow Steel Window Corp and Panoramic Window & Door Systems, Inc be rejected by the Board of Education as non-conforming bids since the window being provided does not meet the specification required under the bidding documents.

It is recommended that the Board of Education award the bid for window and door replacement at the Upper Middle School to the lowest responsible bidder for the base bid and alternate # 1 only as follows:

<b>Vendor</b>	<b>Base Bid</b>	<b>Alternate # 1</b>
R.D. Architectural Products, Inc. Fair Lawn, NJ	\$1,160,000	\$61,600

- 3.13 Receipt/Award of Bid – Parking Lot Expansion and Renovations at Orchard Hill Elementary School (PSA #4221 OH SITE) – Bids were received on May 7, 2010 for parking lot expansion and renovations at Orchard Hill Elementary School as follows:

<b>Vendor</b>	<b>Base Bid</b>	<b>Alternate #1</b>
Jonico, Inc. Lambertville, NJ	\$1,205,133.00	\$40,000.00
Turco Golf Suffern, NY	\$1,219,500.00	\$31,200.00
Top Line Construction Somerville, NJ	\$1,225,891.05	\$22,208.75
Mannon Excavating Flemington, NJ	\$1,315,743.25	\$37,230.00
VA Spatz & Sons Construction, Inc. Berkeley Heights, NJ	\$1,325,925.00	\$35,400.00

Flanagans Contracting Group Hillsborough, NJ	\$1,350,000.00	\$47,365.00
Adamsville Maintenance Inc. Bound Brook, NJ	\$1,424,098.80	\$39,000.00
Renda Roads, Inc. Whitehouse, NJ	\$1,528,000.00	\$39,000.00
Paving Materials & Construction Roselle, NJ	\$1,569,049.25	\$32,760.00
Berto Construction Rahway, NJ	\$1,589,590.00	\$29,000.00

It is recommended that the Board of Education the award bid for parking lot expansion and renovations at Orchard Hill Elementary School as follows:

<b>Vendor</b>	<b>Base Bid</b>	<b>Alternate #1</b>
Jonico, Inc. Lambertville, NJ	\$1,205,133.00	\$40,000.00

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda as attached.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

#### **ADJOURNMENT**

4.1 PERSONNEL

**Resignations/Retirements/Terminations/Rescissions**

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
MHS	Joanne Getz	Clerk/Library (10 Month)	06/30/2010	Retirement	01/05/1981 – 06/30/2010

**Appointments/Reinstatements**

Location	Name	Position	Replacing	Step	Salary	To Be Prorated	Dates of Employment/Notes
DISTRICT	Meredith Quick	Coordinator			\$12,000.00		Summer Enrichment Program
DISTRICT	Jennifer Rangnow	Asst./Coordinator			\$4,500.00		Summer Enrichment Program
DISTRICT	Adam Wright	Asst./Coordinator			\$4,500.00		Summer Enrichment Program

**Co-Curricular**

Location	Name	Position	Stipend	Pro-rated	Dates of Employment/Notes
DISTRICT	Justina Chan	Summer Enrichment Student	\$10.00/hr. Not to exceed \$1,600.00		06/22/2010 – 07/28/2010
DISTRICT	Laura Coletti	Summer Enrichment Student	\$10.00/hr. Not to exceed \$1,600.00		06/22/2010 – 07/28/2010
DISTRICT	Jeffrey Rogers	Summer Enrichment Student	\$10.00/hr. Not to exceed \$1,600.00		06/22/2010 – 07/28/2010

**Leaves of Absence**

Location	Name	Position	Type of Leave	Dates of Leave/Notes
UMS	Sophia Altieri	Teacher/English	Sick Bank Leave (Revised)	04/05/2010 – 06/30/2010 (Revised Dates)
MHS	Melanie Edmonds	School Social Worker	Maternity Leave (Revised)	03/17/2010 - 05/14/2010 (Revised Dates)

**Tuition Reimbursement**

Location	Name	School	Semester	Credits	Reimbursed Amount	Course
LMS	JoAnn Zisa	Bank Street College of Ed.	Summer '09	4	\$2,006.72	RESCIND Integrated Mathematics III
MHS	Evangeline Gumbs	Rutgers University	Summer '09	3	\$1,505.04	RESCIND Sociological Foundations

**Student Teacher/Practicum/Interns**

Location	Student Teacher	Cooperating Administrator/Teacher(s)	College/University	Dates/Notes
DISTRICT	Lindsey Trembulak (Intern)		Rutgers University	09/01/2010 – 06/30/2011

**Other**

Location	Name	Position	Step	Salary/Stipend	Pro-Rated	Dates of Employment/Notes
DISTRICT	Geraldine Neall	Bus Driver		\$1,000		Payment for referral of GiGi Sala