

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, August 24, 2010**

**7:00 p.m. Executive Session**

**7:30 p.m. Public Session**

**Board of Education Administrative Offices Conference Room**

**WORKSHOP AND BUSINESS MEETING AGENDA**

OPENING OF THE MEETING

Call to Order - Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on April 28, 2010 and August 19, 2010. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, The Spectator and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing employment of personnel matters. When the need for confidentiality no longer exists, the matter will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

ROLL CALL

SUPERINTENDENT'S REPORT

- District Goals 2010-2011

COMMITTEE/REPRESENTATIVE REPORTS

Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Finance and Budget Committee Report
- Human Resources Committee Report
- Operations and Facilities Committee Report
- Policy Committee Report
- President's Report

### Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports  
(SCSBA, PTSA, Legislative, NJSBA, Ed. Services Commission, etc.)

BOARD/PUBLIC COMMENTS – Members of the public are allotted one opportunity to address the Board regarding **Board Committee, Representative Reports, Superintendent’s Report or any other business** for a maximum of five (5) minutes during this period of the meeting.

REVIEW OF MINUTES – It is recommended that the Board review the minutes of the following Board Meeting(s):

1. July 6, 2010 Special Meeting
2. July 6, 2010 Executive Session Meeting
3. July 24, 2010 Special Meeting
4. July 27, 2010 Executive Session Meeting
5. July 27, 2010 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. E-mail from P. Stevenson dated 7/28/2010 regarding display of flag
2. E-mail from A. Pierson dated 7/28/2010 regarding policy
3. E-mail from D. Freitor dated 8/11/2010 regarding approved aid to states
4. E-mail from E. Greenberg dated 8/11/2010 regarding testing

### ACTION AGENDA

#### PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

#### **1.0 ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Policy First Reading – Approve the following new and revised Policy and Regulation as a first reading:

<u>Policy and Regulation Number</u>	<u>Title</u>
0174	Legal Services
0177	Professional Services
1570 and 1570R	Internal Controls
5330R	Substance Abuse
6660	Student Activity Fund
6111 and 6111R	Special Education Medicaid Initiative Program
6471 and 6471R	School District Travel
3431.3	New Jersey’s Family Leave Insurance Program (teaching staff members)
4431.3	New Jersey’s Family Leave Insurance Program (support staff members)
7434	Smoking on School Grounds
8420	Emergency and Crisis Situations

8420.1R Fire and Fire Drills  
9700 Special Interest Groups

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

**2.1 Out-of-District Placements – Special Education 2010/11 as follows:**

Approve the following Out-of-District placements for the 2010/11 school year.

Pupil ID#	Class.	School	TUITION		
			ESY	RSY	Total for Year
9241	Aut	Hunterdon Cty ESC-West Amwell (Tuition)	NA	\$46,800.00	\$46,800.00
9241	Aut	Hunterdon Cty ESC-West Amwell (AIDE)	NA	\$57,935.00	\$57,935.00
22883	MCI	West Windsor School District	\$1,501.93	\$34,662.00	\$36,163.93
234983	ED	Coastal Learning Center	\$7,102.20	\$44,270.38	\$51,372.58

**2.2 Rescind Out-of-District Placements - Rescind the following Out-of-District placements for the 2010/11 school year.**

Pupil ID#	Class.	School	TUITION			
			ESY	RSY	Total for Year	Reason
9241	Aut	Hunterdon Cty ESC-West Amwell (Tuition)	\$4,800.00 (rescind)	NA	\$4,800.00	Student still under State facility care
12272	MD	Bridge Academy	NA	\$36,259.00	\$36,259.00	Returning to HS full-time
422640	REG	Somerset Cty Vo-Tech HS Medical/Science Prog.	NA	\$2,500.00	\$2,500.00	Graduated
312099	REG	Somerset Cty Vo-Tech HS Medical/Science Prog.	NA	\$2,500.00	\$2,500.00	Returning to HS full-time
9250	MD	NJ Commission for the Blind & Visually Impaired	NA	\$1,700.00	\$1,700.00	Transferring to out-of-state school
12096	ED	Shepard School	NA	\$45,438.00	\$45,438.00	Parent placing student privately

**2.3 Consultant Approvals 2010/2011 –**

Approve the following consultants for the 2010/11 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Supreme Consultants Learning & Language Resources	CST Psychological, Social, Educational and Speech-Language Evaluations Case Managing Fee with IEP writing Occupational Therapy Evaluation Physical Therapy Evaluations	\$675.00/evaluation \$350.00 \$575.00/evaluation \$575.00/evaluation

	Bilingual evaluations including: Psychological, Social, Educational, Speech-Language, OT and PT Bilingual Reports Speech Therapist and Physical Therapist Sessions	\$750.00/evaluation  \$25.00/page \$480.00/6 Hr Day or \$80.00/hour
Learning Tree Multicultural Multilingual Evaluation & Consulting, Inc.	English and Bilingual CST Evaluations including: Learning, Speech/Language, Psychological & Social History	Cost per evaluation varies between \$600-750.00 depending on language
Robin Pidany	Home Instruction	\$52.20/hour
Professional Educational Services, Inc. (PESI)	Home/Bedside Instruction	Montgomery Twp. approved Home Instruction rate

2.4 Nonpublic School Funding Through IDEA Grant - Approve Somerset County Educational Services Commission to administer the district’s Nonpublic School funding through the Individuals with Disabilities Education Act (IDEA) grant and provide services to students with disabilities as per the grant application and pertinent regulations. Montgomery Township will pay Somerset County ESC the full amount of the Nonpublic School IDEA proportionate share grant funding (100% of the State Aide including the 5% surcharge) for the services.

2.5 IDEA ARRA Consolidated Grant Amendment - Approve an amendment to the IDEA ARRA Consolidated Grant originally approved on 2/22/10. The amendment is being requested to approve a transfer of funds between accounts in the amount of \$384,043.00 due to the construction bid being awarded substantially lower than was originally budgeted. The original amounts of the grants, Basic \$1,143,662.00 and Preschool \$41,390.00, remain unaffected.

2.6 FY 2011 IDEA Grant - Accept and approve the funding allocations and submission of the FY 2011 IDEA Grant application in the following amounts:

Basic                    \$840,400.00

Preschool                \$ 25,197.00

2.7 NJSIAA and Skyland Conference Membership – 2010/2011 – Approve Montgomery High School to continue its membership for 2010-2011 in the New Jersey State Interscholastic Athletic Association at a cost of \$2,150 and the Skyland Conference at a cost of \$1,735 and abide by all bylaws, rules and regulations including student-athlete eligibility.

2.8 Approval of a Settlement Agreement between Montgomery Township Board of Education and J.F. and S.F. o/b/o J.F. – Approve the following resolution:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and J.F. and S.F. o/b/o J.F., their minor child, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

2.9 Out-of-District Tuition Student 2010-2011– Approve the acceptance of M.C. as a tuition student at Village Elementary School, Grade 3, at the Board approved tuition rate for the 2010-2011 school year.

2.10 Textbook Approval – Approve the following textbook for the 2010-2011 school year:

<u>Title</u>	<u>Use</u>
Realidades 3	Spanish Language, Level 4

### 3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of July 31, 2010:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of July 31, 2010.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of July 31, 2010 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of July 31, 2010 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for August – approve the monthly bills as follows:

General Operating	\$5,367,658.01
Food Services	\$ 1,847.10

3.6 Travel Reimbursement – 2010/2011 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Approval of Change Orders – approve the following change order:

Contract:	Orchard Hill School Roof Replacement
Contractor:	Strober-Wright Roofing, Inc.
Change Order Number:	001
Change Order Amount:	-\$25,000

Description: Reduce contract sum for unused allowance in the amount of \$25,000.

3.8 Authorization to Advertise for Bids for Custodial Services - authorize the School Business Administrator to advertise for bids for custodial services for district schools as directed by the Executive County Superintendent for services to begin in the 2011-12 school year.

3.9 Transfer to Capital Reserve - approve the following resolution to transfer unexpended balances to capital reserve:

WHEREAS, the Board of Education approved the appropriation of \$474,688 to the capital projects fund in the 2005-06 school year for the roof replacement of the current board of education office located on the campus of Montgomery High School, and;

WHEREAS, the Board of Education approved the appropriation of \$151,539 to the capital projects fund in the 2006-07 school year for sidewalk replacement, and

WHEREAS, the school district financial records at June 30, 2010 reflect unexpended balances in the capital projects fund for these projects as follows:

· Roof replacement	\$55,932.50
· Sidewalk repair	<u>\$29,275.02</u>
Total	\$85,207.52

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve a transfer of unexpended balances for the roof replacement and sidewalk repair projects to the capital reserve account in the amount of \$85,207.52

3.10 Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2010-2011 School Year – approve the following resolution:

Whereas, the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Montgomery Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Montgomery Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

Resolved, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2010-2011 school year pursuant to all conditions of the individual State contracts; and be it further

Resolved, that the Montgomery Township Board of Education School Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

Resolved, that the duration of the contracts between the Montgomery Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2010, to June 30, 2011.

<i>Commodity/Service</i>	<i>Vendors</i>	<i>State Contract #</i>
<b>WSCA Computer Contract (M-0483)</b>	Apple Computer Inc.	#70259
	Dell Marketing	#70256
	Hewlett Packard Company	#70262
	Howard Industries Inc.	#70264
	IBM Corporation	#70265
	Lenovo United States	#70263
	Oracle America Inc.	#70258
<b>Software License &amp; Related Services (M-0003)</b>	Dell Marketing	#77003
<b>Data Comm. &amp; Network Equipment (M-7000)</b>	Cisco Systems Inc.	#73979
	Enterasys Networks Inc .	#73982
	Juniper Networks	#73983
	Meru Networks	#73981
	3COM Corporation	#73980
<b>Air Conditioning, Heating &amp; Ventilating Repair Parts (T-0537)</b>	Autumn Associates Inc.	#71601
	Bridgeton Plumbing & Heating Supply Co.	#71597
	Charles F. Connolly Dist.	#71600
	Cooney Brothers Inc.	#71599
	Industrial Controls Dist	#71595
	Lincoln Supply LLC	#71598
	Trane Parts Center of NJ Div of American Standards	#71629
	WJC Electronics & Appliance Parts Inc. T/A Johnstone Supply	#71596
	Z & Z Supply DBA Johnstone Supply	#71594
<b>Air Filters and Filter Media, HVAC (T-0135)</b>	Blejwas Associates	#76516
<b>Appliances: Major Household &amp; Window Air Conditioners (T-1820)</b>	Derby Appliances Inc.	#74142
	S.W. Equipment Co. Inc.	#74144
	College TV Inc.	#74143
<b>Automotive Parts for Heavy Duty Vehicles (T-2085)</b>	American Bus & Coach LLC	#73696
	Arcola Sales & Service Corp	#73700
	Atlantic Detroit Diesel Allison LLC	#73773
	H A Dehart & Son Inc.	#73771

	Jasper Engines & Transmissions	#73735
	Johnson & Towers Inc.	#73775
	Lawson Products Inc.	#73736
	Pardos Truck Service Parts	#73724
<b>Maint. &amp; Repair for Heavy Duty Vehicles (T-2108)</b>	American Bus & Coach LLC	#73474
	Arcola Sales & Service Corp	#73477
	Atlantic Detroit Diesel Allison LLC	#73511
	H A Dehart & Son Inc.	#73483
<b>Environmentally Preferable Cleaning Products I (T-2513)</b>	Eagle Maintenance Supply Co.	#71698
	Eastern Bag & Paper Group	#69211
	Penn Jersey Paper Co	#69213
<b>Furniture, Classroom &amp; Folding (T-1219)</b>	Adelphia Steel Equip Co. Authorized Dealer: <i>Allied Equipment Company Inc.</i> <i>Ergospace Design Inc.</i> <i>Garden State School Furniture</i> <i>Nickerson NJ Inc.</i> <i>Roberts Brothers</i>	#67811
	Allied Plastics Co. Inc. Authorized Dealer: <i>Garden State School Furniture</i>	#67827
	Artco Bell Corporation Authorized Dealer: <i>Dean Equipment &amp; Furniture Co. Inc</i> <i>Garden State School Furniture</i> <i>Tanner Furniture Inc.</i>	#67830
	Capitol Seating Company Authorized Dealer: <i>Longo Associates Inc.</i> <i>Tanner Furniture Inc</i>	#67832
	CDF School Furniture Authorized Dealer: <i>Garden State School Furniture</i>	#67806
	Clarín A Division of Greenwich Ind. Authorized Dealer: <i>Nickerson New Jersey Inc</i>	#67817
	Columbia Manufacturing Inc. Authorized Dealer: <i>Dean Equipment &amp; Furniture Co. Inc</i> <i>Nickerson New Jersey Inc</i>	#67807
	Inwood Office Furniture Authorized Dealer: <i>Dean Equipment &amp; Furniture Co.</i>	#67815

*Garden State School Furniture*  
*Shanahans Stationery and Office*  
*Equipment*  
Jasper Seating Company Inc #67925  
Authorized Dealer:  
*Allied Equipment Company Inc.*  
*Dean Equipment & Furniture Co.*  
*Ergospace Design Inc.*  
*Garden State School Furniture*  
*Longo Associates Inc.*  
*Nickerson New Jersey Inc*  
Jonti Craft Inc #67822  
Authorized Dealer:  
*Ergospace Design Inc.*  
*Nickerson NJ Inc.*  
*Roberts Brothers LLC*  
*Tanner Furniture Inc*  
Krueger International Inc #67818  
Authorized Dealer:  
*Allied Equipment Company Inc.*  
*Dean Equipment & Furniture Co*  
*Garden State School Furniture*  
*Tanner North Jersey Inc.*  
Midwest Folding Products #67816  
Authorized Dealer:  
*Dean Equipment & Furniture Co*  
*Garden State School Furniture*  
*Hertz Furniture of NJ*  
*Tanner Furniture Inc.*  
Mity Lite Inc. #67836  
Authorized Dealer:  
*Tanner North Jersey Furniture &*  
*Equip Inc*  
*Tanner Furniture Inc*  
National Public Seating #67810  
Authorized Dealer:  
*Nickerson New Jersey Inc*  
*Tanner North Jersey Furniture &*  
*Equip Inc*  
National School Lines Inc #67821  
Authorized Dealer:  
*Tanner North Jersey Furniture &*  
*Equip Inc*  
Palmer Hamilton LLC #67809  
Authorized Dealer:  
*Garden State School Furniture*  
*Nickerson New Jersey Inc*  
*Tanner Furniture Inc*  
Paragon Furniture LP #67834  
Authorized Dealer:  
*Garden State School Furniture*  
*Hertz Furniture of NJ*  
*Nickerson New Jersey Inc*

*Tanner Furniture Inc*  
Royal Seating #67833  
Authorized Dealer:  
*Tanner North Jersey Furniture & Equip Inc*  
Scholar Craft Parkway #67828  
Authorized Dealer:  
*Allied Equipment Company Inc.*  
*Garden State School Furniture*  
*Longo Associates Inc.*  
Sico America Inc. #67824  
Authorized Dealer:  
*Allied Equipment Company Inc.*  
*Garden State School Furniture*  
*Nickerson New Jersey Inc*  
Smith System Mfg Co #67823  
Authorized Dealer:  
*Allied Equipment Company Inc.*  
*Ergospace Design Inc.*  
*Longo Associates Inc.*  
*Nickerson New Jersey Inc*  
*Rabcco Equipment Corp.*  
*Shanahans Stationery and Office Equipment*  
*Tanner North Jersey Furniture & Equip Inc*  
Stelterpartners LLC #67812  
Authorized Dealer:  
*Nickerson New Jersey Inc*  
Virco Inc #67813  
Authorized Dealer:  
*Nickerson New Jersey Inc*  
*Roberts Brothers Inc.*

**Furniture, Computer & Electric Supply Free Standing (T-0177)**

Dean Equipment & Furniture Co Inc #62171  
Ergospace Design Inc. #62174  
Hertz Furniture Systems Corp #62168  
Krueger International Inc. #62194  
Library Interiors #62172  
Longo Associates Inc. #62191  
Roberts Brothers LLC #62189  
Virco Inc #62179

**GSA/FSS Reprographics Schedule Use (T-2075)**

Xerox Corporation #51145  
Ricoh Americas Corporation #51465  
c/o Atlantic, Tomorrows Office

**Library Supplies, School Supplies & Teaching Aids (T-0114)**

Cascade School Supplies Inc. #65589  
Charles J Becker & Brother Inc. #65592  
ETA Cuisenaire #66488

	Flaghouse Inc.	\$67389
	Flinn Scientific Inc.	#65621
	Kurtz Brothers	#65593
	Lakeshore Learning Materials	#65594
	Nystrom Education Div	#65607
	Perma Bound	#65596
	School Specialty	#65606
	Includes: Sax Arts & Crafts Childcraft Frey Scientific Premier Agenda's Inc.	
	Step To Literacy	#65591
	Supplies Supplies Inc.	#65605
	W. B. Mason	#65604
<b>Painting and Related Supplies (T-0927)</b>	Sherwin Williams Co. Inc.	#73153
<b>Plumbing &amp; Heating Supplies/ Equipment (T-0207)</b>	Bridgeton Plumbing & Heating Supply Co	#74879
	Central Jersey Supply Co.	#74874
	Crosstown Plumbing Supply	#74877
	Gloucester Plumbing Supply	#74875
	Madison Plumbing Supply	#74876
	Wallace Supply Co.	#74878
<b>Sporting Goods (T-0118)</b>	Fitness Lifestyles Inc	#66830
	Leisure Unlimited Corp .	#66833
	Levys Inc.	#66831
	Metuchen Center	#66829
	Roberts Brothers LLC	#66834
<b>Telecommunications Equipment- Wired (T-1316)</b>	Siemens Information and Communications Network	#42289
	Avaya Inc.	#42285
<b>Tires &amp; Tubes (T-0123)</b>	Goodyear Tire & Rubber Co. Authorized Dealer: <i>Custom Bandag, Inc.</i> <i>Service Tire Truck Center Inc.</i>	#71688
<b>Vacuums &amp; Floor Machines Various Stat Agencies (T-0234)</b>	Bio Shine Inc	#74163
	Eagle Maintenance Supply Inc.	#74165
<b>Window Treatments-Blinds, Cubicle Curtain, Shades and Draperies-Supply (T-0166)</b>	Ackerson Drapery & Decorator Services Inc.	#67363
<b>Wireless Devices and Services (T-216A)</b>	AT&T Mobility	#64430
	Nextel Communications of	#64429

Mid Atlantic Inc	
USA Mobility Wireless Inc.	#64432
Verizon Wireless	#64428

#### 4.0 PERSONNEL

The superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

#### ANNOUNCEMENTS BY THE PRESIDENT

#### ADJOURNMENT