

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, September 28, 2010

6:00 p.m. Executive Session

6:30 p.m. Public Session

7:00 p.m. Town Hall Meeting

Upper Middle School Auditorium

AGENDA FOR REGULAR BUSINESS MEETING
AND TOWN HALL MEETING

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on April 28, 2010 and September 20, 2010. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, The Spectator and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

SALUTE THE FLAG

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing employment of personnel and the status of the appeal of the local tax levy determination. When the need for confidentiality no longer exists, the matter will be disclosed to the public.

RECONVENE IN OPEN SESSION

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. August 24, 2010 Executive Meeting
2. August 24, 2010 Workshop & Regular Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education approve the correspondence as follows:

1. E-mail from A. Murray dated August 19, 2010 regarding parking fee
2. E-mail from A. Wirsul dated August 25, 2010 regarding 2010 budget questions
3. E-mail from N. Sonaika dated September 9, 2010 regarding staff member
4. E-mail from M. O'Connor dated September 9, 2010 regarding participation fee
5. E-mail from X. Ma dated September 16, 2010 regarding co-curricular participation
6. E-mail from M. Hornung dated September 19, 2010 regarding bus plan for 2010-2011

SUPERINTENDENT'S REPORT

- Timeline of Critical Activities

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent's Report, Action Agenda, or any other business** for a maximum of five (5) minutes during this period of the meeting.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Policy First Reading – Approve the following new and revised policy and regulation as a first reading:

| | |
|-----------------|--|
| 0142.1 | Nepotism |
| 1100 | District Organization |
| 1110 | District Organization Chart |
| 2623 | Assessment |
| 3281 | Inappropriate Staff Conduct – Teaching Staff |
| 4281 | Inappropriate Staff Conduct – Support Staff |
| 5111 & 5111R | Eligibility of Resident/Nonresident Pupils |
| 5460R – abolish | High School Graduation Procedures |
| 6360 | Political Contributions |
| 6422 & 6422R | Budget Transfers |
| 6740 & 6740R | Reserve Accounts |

- 1.2 Policy Second Reading – Approve and adopt the following new and revised policy and regulation as a second and final reading:

| | |
|-----------------|---|
| 0174 | Legal Service |
| 0177 | Professional Services |
| 1570 & 1570R | Internal Controls |
| 5330R | Substance Abuse |
| 6660 | Student Activity Fund |
| 6111 & 6111R | Special Education Medicaid Initiative Program |
| 6471 & 6471R | School District Travel |
| 3431.3 & 4431.3 | New Jersey Family Leave Insurance Program |
| 7434 | Smoking on School Grounds |

8420 Emergency and Crisis Situations
8420.1R Fire and Fire Drills
9700 Special Interest Groups

- 1.3 Indoor Air Quality Program – Approve the Indoor Air Quality Program for the Montgomery Township School District Buildings as listed on Schedule A.
- 1.4 Comprehensive Equity Plan – Approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2010-2011 School year.
- 1.5 Resolution to Approve Participation in High School Athletic Program - Approve the following resolution to permit participation in a high school athletic program.

WHEREAS, N.J.S.A.18A:46-13.1 states, notwithstanding the provisions of any law, rule or regulation to the contrary, a pupil who is disabled and who is placed by the parents or guardians at their own expense in a nonpublic school for treatment of the disability, shall be eligible to participate in the interscholastic athletic program of the student’s resident school district, provided that the student otherwise meets the eligibility requirements of the program and the student’s participation has the written approval of the board of education of the school district where the program is located; and

WHEREAS, R.P. currently attends a nonpublic school for treatment of a disability, is a resident of the school district and meets the eligibility requirements of the athletic program;

NOW THEREFORE BE IT RESOLVED that the Montgomery Township Board of Education approves the participation of R.P. in the high school athletic program in accordance with N.J.S.A. 18A:46-13.1.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Out-of-District Placements – Special Education 2010/2011 as follows:

Approve the following Out-of-District placements for the 2010/11 school year.

| <u>Pupil ID#</u> | <u>Class.</u> | <u>School</u> | TUITION | | |
|------------------|---------------|--|------------------------------|------------------------|------------------------|
| | | | <u>ESY</u> | <u>RSY</u> | <u>Total for Year</u> |
| 101348 | AI | Mt. Lakes Lake Drive School for Deaf | \$5,815.00 | \$58,150.00 | \$63,965.00 |
| 101348 | AI | Mt. Lakes Lake Drive School for Deaf (speech services) | NA | \$1,400.00 | \$1,400.00 |
| 234251 | Aut | Hillsborough School District | NA | \$33,333.00 | \$33,333.00 |
| 234684 | MD | Arc Kohler School | NA Revised-did not attend | \$54,936.86 | \$54,936.86 revised |
| 234712 | OHI | Grove School (CT) | NA | \$42,100.00 Revised | \$42,100.00 Revised |

- 2.2 FY 2011 IDEA Grant - Accept and approve the new funding allocations and submission of the FY 2011 IDEA Grant application in the following amounts. The new allocations are as a result of the increased enrollment figures from the merging non-operating district, Rocky Hill.

Basic \$851,982.00

Preschool \$25,370.00

- 2.3 Consultant Approvals 2010/2011 –

Approve the following consultants for the 2010/11 school year.

| CONSULTANT NAME/VENDOR | SERVICES PROVIDED | RATES OF SERVICE |
|---|--|--|
| Katie Curran | ABA Consultative Services | \$65.00/hour |
| Pamela Dorman | Occupational Therapy | \$55.00/half hour session \$55.00/half hour Consult |
| Eden Outreach/Autism Services (Anne Holmes) | Professional Consultative Services in Preschool Autism and Autism Travel | \$150.00/hour \$40.00/hour + expenses |
| Matheny Therapy Solutions | Occupational Therapy Physical Therapy Speech Therapy Psychological Evaluations Educational Evaluations Classroom Technology Evaluation/report | \$85.00/hour \$85.00/hour \$85.00/hour \$475.00/hour \$450.00/hour \$450.00/2.5 hours |

- 2.4 Grant Submission and Acceptance of Funds – Approve the grant submission, in the amount of \$12,000, by Tim Leicht and the MHS Robotics Team to Bristol-Myers Squibb. It is further recommended that the Board accept the awarded funds in the amount of \$6,000. The funds will be used to purchase materials and equipment to build a robot and to cover costs of competitions.

- 2.5 Approval of a Settlement Agreement between Montgomery Township Board of Education and E.R. and A.R. o/b/o C.R. – Approve the following resolution:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and E.R. and A.R. o/b/o C.R., their minor child, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- 2.6 Subgrant NCLB FY11 Fund Approval – Approve the acceptance of Subgrant NCLB FY11 funds as follows:

Title IIA - \$58,218

Title III - \$11,527

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of August 31, 2010:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of August 31, 2010.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of August 31, 2010 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of August 31, 2010 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for September – approve the monthly bills as follows:

| | |
|-------------------|----------------|
| General Operating | \$6,557,539.68 |
| Food Services | \$ 415.00 |

3.6 Receipt and Award of Bid – LED Variable Message Display Sign for the Montgomery High School (Bid #B11-06) – Bids were received on September 21, 2010 for the LED variable message sign for the Montgomery High School as follows:

| <u>Vendor</u> | <u>Base Bid</u> |
|--|-----------------|
| Allied Environmental Signage, LLC Eatontown, NJ | \$37,500.00 |

It is recommended the Board of Education reject the bid received from Allied Environmental Signage, LLC, Eatontown, New Jersey pursuant to 18A:18A-22e since the purposes or provisions or both of N.J.S.A. 18A:18A-1 and N.J.S.A. 18A:18A-26, et seq. are being violated. Allied Environmental Signage, LLC failed to submit a valid "Notice of Classification" which is required by the State of New Jersey Department of Treasury, Division of Property Management and Construction if the construction project exceeds \$20,000.00.

3.7 Approval of Change Orders – approve the following change order:

| | |
|-------------|------------------------------------|
| Contract: | Orchard Hill Fire Alarm |
| Contractor: | Alarm & Communication Technologies |

| | | |
|---|---|--------------|
| Change Order Number: | 001 | |
| Change Order Amount: | \$18,005.71 (part of allowance) | |
| Description: | 1. New Stopper II Covers (30 x \$92) | \$ 2,760.00 |
| | 2. Additional Devices | \$16,578.00 |
| | 3. Credit for custodial overtime incurred | (\$1,332.29) |
| Total Amount of this change order: | | \$18,005.71 |
| | Amount to be deducted from Allowance of | \$20,000.00 |
| | Amount of this change order: | \$18,005.71 |
| | Remaining Allowance: | \$ 1,994.29 |
| Deduct Remaining Allowance from Contract Sum: | | (\$1,994.29) |

3.8 Resolution for Participation in Coordinated Transportation for the 2010-11 School Year – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Montgomery Township Board of Education as calculated by the billing formula adopted by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

3.9 Approval of Purchase/Technology Supplies – that the Board of Education approve the purchase of various technology supplies; such as PowerConnect Switches, APC Smart-UPS, projectors, memory modules, batteries, cables, power cords and laptop cases for the District entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, WSCA Computer Contract (#M-0483):

| <u>Vendor</u> | <u>State Contract #</u> | <u>Total</u> |
|---------------------------------------|-------------------------|--------------|
| Dell Marketing L.P. Round Rock, TX | WSCA 70256 | \$63,359.54 |

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

- PRESENTATION BY ARCHITECT ON REFERENDUM PROJECTS

TOWN HALL MEETING ON TRANSPORTATION - 7:00 p.m.

- PRESENTATION ON PROPOSED TRIPLE TIER BUSING

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the Town Hall Meeting during this period of the meeting.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT